

Germantown School District

MAC ARTHUR SCHOOL
W154 N11492 FOND DU LAC AVENUE
GERMANTOWN, WI 53022-3499
(262) 253-3468
FAX (262) 253-3496

MacArthur Elementary School Pre-arranged Absence Request

Student's Name: _____

Teacher: _____ Grade: _____

Date of absence(s): _____

School attendance contributes to academic success. Parents/guardians should understand that school absences could affect the student's academic progress. Family vacations should be taken when school is not in session, whenever possible. Where circumstances require that a student misses school for a vacation, or other family obligation, a parent/guardian must notify both the teacher and the office prior in order to make arrangements for any missing work.

I have read the paragraph above and understand the importance of attendance to the learning process.

Parent/Guardian name (please print): _____ Date: _____

Parent/Guardian signature: _____ Date: _____

Teacher's signature: _____ Date: _____

Principal's signature: _____ Date: _____

Additional Comments: _____
