

**GERMANTOWN SCHOOL DISTRICT
NOTICE OF BOARD OF EDUCATION MEETING**

**AMY BELLE ELEMENTARY SCHOOL LIBRARY
3294 Willow Creek Road
Colgate, WI 53017**

**November 14, 2016
7:00 p.m.**

AGENDA

- I. Meeting Called to Order and Pledge of Allegiance
 - A. Official Meeting Notification
 - B. Roll Call

- II. Approval of Agenda

- III. Citizen Comments:

Community Members are invited to share their questions, comments, or concerns with the School Board. When speaking, citizens should state their name for the record. The presentation time frame shall be determined by the Board President once an indication of the number of people wishing to speak is made. Wisconsin law authorizes the school board to receive information from members of the public. Where possible, the Board will answer factual questions immediately or may provide a written response if information is not available. If a response would involve discussion of Board Policy or decisions which might be of interest to citizens not present at the meeting, the Board may place the item on a future meeting agenda. **Comments which may be injurious to school district personnel or other individuals will not be allowed.**

- IV. Approval of Minutes
 - A. October 24, 2016 Annual Meeting

- V. Correspondence, Reports, and Information Items
 - A. Student Representative Report
 - B. Amy Belle Elementary Report
 - C. Moving Wall Update
 - D. MAP Renewal Update
 - E. Referendum Update
 - F. Early Graduate Update
 - G. District Initiatives Update

- VI. Insurance Committee
 - A. Update on items discussed at November 2, 2016 committee meeting.

- VII. Building Committee
 - A. Discussion and possible action regarding construction manager selection.
 - B. Discussion and possible action regarding Donges Bay Road property.
 - C. Discussion and possible action regarding high school track use.
 - D. Update on items discussed at November 14, 2016 committee meeting.

- VIII. New Business
 - A. Discussion and action to approve donations.
 - B. Discussion and action to approve Destination Imagination team manager contracts.
 - C. Discussion and action to approve teacher contracts.

- IX. Closed Session - The Board will take action to enter into closed session pursuant to Section 19.85(1)(f) and 19.85(1)(g).
 - A. Approval of October 24, 2016 closed session minutes.
 - B. Discussion and update regarding long term care litigation.
 - C. Discussion and update regarding student issues.

- X. Adjourn

**GERMANTOWN SCHOOL DISTRICT
GERMANTOWN, WISCONSIN 53022**

October 24, 2016

1. The meeting of the Board of Education was called to order by Board President Bob Soderberg in the Germantown High School Upper Auxiliary Gym at 7:02 p.m. District Administrator Jeff Holmes read the official meeting notification. Roll call: Soderberg - Yes, Medved - Yes, Borden - Yes, Barney - Yes, Spies - Yes, Loth - absent (excused), Larson - absent (excused).
2. Motion by Barney, second by Borden to approve the agenda as presented. Motion carried.
3. Motion by Spies, second by Barney to approve the October 10, 2016 Board of Education meeting minutes as presented. Motion carried (Medved abstained).
4. Superintendent Jeff Holmes presented a slideshow of the days activities that took place for the celebration of the October 24, 2016 officially declared Becca Murray day for Germantown High School graduate and Olympic medalist Becca Murray who visited all six school buildings to speak with district students.
5. Director of Educational Systems Dr. Rick Grothaus updated the Board and presented a video on last week's PEAK training, district initiative teacher strategies, and growth mind set.
6. Superintendent Jeff Holmes updated the Board regarding recent referendum meetings that have taken place within the District and during PTA meetings. Board Clerk Lester Spies spoke about the canvassers process that the Board has used and will use for all elections.
7. Director of Teaching and Learning Brenda O'Brien updated the Board on MAP licensing.
8. Recommendation from Finance Committee to approve the 2016-2017 Final Budget and Tax Levy as presented and adjust accounts identified on lines 13, 14, and 15 for final submission to the Department of Public Instruction as required. Motion carried.
9. Motion by Spies, second by Medved to approve the addition of the Project Lead the Way Computer Programming course. Motion carried.
10. Motion by Barney, second by Spies to enter into closed session pursuant to Section 19.85(1)(f) and Section 19.85(1)(g). Roll call vote: Medved - Yes, Borden - Yes, Barney - Yes, Spies - Yes, Soderberg - Yes. Motion carried.
11. The Board entered into closed session at 7:45 p.m. and did not return to open session, adjourning at 8:07 p.m.

Billie Jo Mohn
Recording Secretary

Lester Spies
School Board Clerk

GERMANTOWN SCHOOL DISTRICT

TO: All Board Members **TOPIC:** MAP Renewal
FROM: Brenda O'Brien **BOARD MEETING:** November 14, 2016
DATE: November 8, 2016 **AGENDA ITEM:** V.C.

The Measures of Academic Progress (MAP) is the computer-based assessment given to students in grades 3 - 8 in the areas of mathematics, reading, and language arts three times throughout the year (fall, winter, and spring). As a computer-based assessment, MAP automatically adapts the test to each student's response. If a student answers correctly, the next question is more of a challenge. If a student misses a test item, MAP offers a simpler test question. The student works through approximately 50 questions, and the test continues to narrow on a student's learning level.

Within about 24 hours, our staff has access to students' scores, so the assessments become useful information in a relatively short amount of time. The results of the MAP assessment are used primarily as a universal screener. A universal screener is an assessment given to all students for the purpose of identifying students who may be in need of additional academic support or in need of enrichment. In addition to the universal screener, MAP assessment results are one criteria for Honors course placement at the high school and one data point for math placement at the middle school.

During the 2016 license agreement, we used 1,712 licenses. If we renew for the 2017 year, we will be invoiced for a total of 1,750 in the amount of \$21,875.00. We were billed for 2,058 licenses in the 2016 license agreement for a total of \$25,725.00.

RECOMMENDATION: For information only. This will be brought to the Finance Committee on November 28. It will be brought to the Board again for action in December.

GERMANTOWN SCHOOL DISTRICT

TO: Board Members

TOPIC: Early Graduates

FROM: Jeff Holmes

BOARD MEETING: November 14, 2016

DATE: November 10, 2016

AGENDA ITEM: V.G.

Eight Germantown High School students have submitted requests to Principal Joel Farren for early graduation. The eight students have met all criteria and will have the necessary credits for early graduation at semester. We congratulate them and wish them well in their future endeavors.

RECOMMENDATION: Information item only. No action required.

GERMANTOWN SCHOOL DISTRICT
GERMANTOWN, WISCONSIN 53022
MINUTES OF THE BOARD OF EDUCATION
INSURANCE COMMITTEE MEETING

DRAFT

November 2, 2016

1. The meeting of the Insurance Committee was called to order by Committee Chairperson Tom Barney at 5:30 p.m. in the District Office Board Room. Insurance Committee Members present: Tom Barney, Lester Spies and Sarah Larson.
2. Motion by Larson, second by Spies to approve the agenda. Motion carried.
3. Action on the approval of committee meeting minutes from September 26, 2016 were tabled.
4. Ericksen and Nowak updated the committee on the United Health Care proposed wellness program and other anticipated wellness activities. Committee agreed that the administration will implement the United Health Care Program. Committee asked for further information with respect to cost breakdown of health club and other district sponsored wellness initiatives.
5. Ericksen and Nowak updated the committee on the retirement health benefits program. Ericksen reviewed sections of the Other Post-Employment Benefits (OPEB) report noting that Key Benefits consultants will be presenting the report to the Finance Committee in November or December. Nowak reviewed a retirement benefit comparison report.
6. Ericksen, Holmes, and Nowak proposed to the committee an interview process model to interview prospective employee benefit consulting firms. The committee agreed with this model and suggested key elements of topics to be included in the invitation sent to participating firms. The interview date and time to be determined.
7. Motion by Larson, second by Spies to adjourn. Motion carried.
8. Committee Chair Tom Barney declared the meeting adjourned at 6:34 p.m.

Jayne Borst
Recording Secretary

Lester Spies
School Board Clerk

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education **TOPIC:** Construction Manager Selection
FROM: Ric Ericksen **BOARD MEETING:** November 14, 2016
DATE: November 9, 2016 **AGENDA ITEM:** VII.A.

BC Date: November 14, 2016
BC Agenda Item(s): VI. B.

Recommendation to the Board of Education and Building Committee:

Forward to the Board of Education with a positive recommendation ... *something to the effect* to designate the construction manager interview process on Saturday December 3, 2016 from the hours of 8:00 am to 1:00 pm and post as a closed session.

Background/Attachment(s):

It is my sense that there will be 4-6 interested construction management firms. Since the mid-1990's the district has engaged Hunzinger, JP Cullen, CG Schmidt, and Hassinger.

Financial

Please know that Springsted has prepared a Bond Issuance timetable which will be presented at the November 28, 2016 Finance Committee meeting. An important component of the issuance of the bonds will be the construction "spend down" schedule. This cannot be determined until the architect has made his final recommendations.

I will be meeting with Springsted on Friday November 11 to discuss options, include the issuance of bonds in two phases.

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education **TOPIC:** Donges Bay (Kinderberg Site)
Property Disposition
FROM: Ric Ericksen **BOARD MEETING:** November 14, 2016
DATE: November 9, 2016 **AGENDA ITEM:** VII.B.

BC Date: November 14, 2016
BC Agenda Item(s): VI. C.

Recommendation to the Board of Education and Building Committee:

Forward to the Board of Education with a positive recommendation to: 1) engage Strang and Patteson legal services to review the Exchange Agreements resulting from the transaction in spring of 1995 to determine if any covenants or restrictions apply; 2) if none, engage a commercial realtor to be selected by the Superintendent and Director of Business & Auxiliary Services to market and sell the Donges Bay property of 15.388 acres in accordance with the authority granted at the previous annual meeting(s) and by the authority under the Wisconsin state statutes for an amount not to be less than the appraised value of \$690,000; and 3) subsequently engage Strang and Patteson legal services to commensurate any closing.

Background/Attachment(s):

This property was obtained through a land exchange agreement with the Village of Germantown in spring of 1995.

Due to its size, a copy of the agreement is not attached but posted at the Building Committee web link and Building Committee google shared drive.

Financial

Due to its size, a copy of the appraisal report is not attached but posted at the Building Committee web link and Building Committee google shared drive.

GERMANTOWN SCHOOL DISTRICT

TO:	Board of Education	TOPIC:	High School Track Use (by public)
FROM:	Ric Ericksen	BOARD MEETING:	November 14, 2016
DATE:	November 9, 2016	AGENDA ITEM:	VII.C.

BC Date: November 14, 2016
BC Agenda Item(s): VII. A.

Recommendation to the Board of Education and Building Committee:
Pending committee discussion.

Background/Attachment(s):

Current Policy States:

The high school football field, track and soccer field shall be available for community use only with approval of the Director of Business and Auxiliary Services and District Administrator.

The policy provides for individual use upon application. For a variety of reasons district officials have never allowed the general population to come and go with respect to using the track. Therefore, the gate is locked and the use restricted.

GERMANTOWN SCHOOL DISTRICT

TO: Board Members

TOPIC: Donations

FROM: Jeff Holmes

BOARD MEETING: November 14, 2016

DATE: November 8, 2016

AGENDA ITEM: VII.A.

Please act on the donation requests described below. The Board of Education should consider acceptance of the donations in accordance with Board Policy 7230 – Gifts, Grants, and Bequests.

1. Accept the donation of 20 rain barrels valued at \$800 from Illing Company, Inc. for the high school Environmental Club.
2. Accept the donation of six balance discs and six stability balls valued at \$217.56 from the Donors Choose Foundation to Ms. Juli Bussieri’s County Line classroom.
3. Accept the donation of \$300 from a County Line family to the County Line Upham Woods Camp Scholarship Fund.

RECOMMENDATION: Thank the donors for their generosity and approve the donations as listed.

GERMANTOWN SCHOOL DISTRICT

TO: All Board Members

TOPIC: Team Manager Contracts

FROM: Brenda O'Brien

BOARD MEETING: November 14, 2016

DATE: November 1, 2016

AGENDA ITEM: VIII.B.

The list below is presented for approval of Team Manager contracts for Destination ImagiNation for the 2016-17 school year. Background checks have been completed for all those individuals listed.

Maureen Warnimont	MacArthur	\$250.00
Dawn Liker	MacArthur	\$125.00
Jeff Liker	MacArthur	\$125.00
Shawn Feltz	MacArthur	\$250.00
Kris Sapinski	MacArthur	\$125.00
Drew Sapinski	MacArthur	\$125.00
Brenda Kunz	MacArthur	\$125.00
Erin Jex	MacArthur	\$125.00
Julie Abraham	MacArthur	\$125.00
Megan Kirsch	MacArthur	\$125.00
Michelle Hagopian	County Line	\$125.00
Nicole Zimmer	County Line	\$125.00
Bruce Endlich	County Line	\$125.00
Sabrina Huntoon	County Line	\$125.00
Tracy Parker	County Line	\$125.00
Alice Gattoni	County Line	\$125.00
Sara Skarda	County Line	\$125.00
Anne Schilder	County Line	\$125.00

Tim Kirkpatrick	KMS	\$125.00
Kathy Kannenberg	KMS	\$125.00
Ross Winkelbauer	KMS	\$125.00
Mike Blodgett	KMS	\$125.00
Lilibeth Stewart	KMS	\$125.00
Joe Nemeth	KMS	\$125.00
Lisa Nimmer	KMS	\$125.00
Renee Bowerman	KMS	\$125.00
Pat Brown	KMS	\$250.00
Linda Dreger	KMS	\$125.00
Dave Dreger	KMS	\$125.00
Erin Jex	KMS	\$83.33
Kris Sapinski	KMS	\$83.33
Brenda Kunz	KMS	\$83.33
Stephanie Braun	Rockfield	\$125.00
Nancy Braidigan	Rockfield	\$125.00
Renee Ackley	Rockfield	\$125.00
Crystal Canigro	Rockfield	\$125.00
Janelle Hetzel	Rockfield	\$250.00
Jennie Hetzel	Rockfield	\$250.00
David Kazmierczak	Amy Belle	\$250.00
Lisa Laskowski	Amy Belle	\$250.00
Elizabeth Brown	Germantown High School	\$83.33
Kelly Brown	Germantown High School	\$83.33
Dave Bykowski	Germantown High School	\$83.33
Jodi Stanisch	Germantown High School	\$250.00

Holly Hagen	Germantown High School	\$125.00
Susan Mahnke	Germantown High School	\$125.00
Dave Serebin	Germantown High School	\$125.00
Karin McCullum	Germantown High School	\$125.00
Lila Kirkpatrick	Germantown High School	\$250.00

RECOMMENDATION: Approve the contracts for the 2016-17 Destination ImagiNation Team Managers as presented.

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education

TOPIC: Teacher Contracts

FROM: Mike Nowak

BOARD MEETING: November 14, 2016

DATE: November 9, 2016

AGENDA ITEM: VIII.C.

The administration is recommending the approval of the following limited-term contracts for the 2016-17 school year.

Employee Assignment/Location	Rationale	FTE	Contract Type	Salary
Maren Schutz Music Teacher County Line Elementary School	Maren is filling a vacancy created due to FMLA	1.0	Limited-Term 62 days	\$12,984.04
Kelly Korek Math Teacher Germantown High School	Kelly is filling a vacancy created due to FMLA / Child-Rearing Leave	1.0	Limited-Term 133.5 days	\$27,957.57

RECOMMENDATION: Approve the 1.0 FTE, limited-term contract for Maren Schutz at \$12,984.04 and the 1.0 FTE, limited-term contract for Kelly Korek at \$27,957.57.