

**GERMANTOWN SCHOOL DISTRICT
NOTICE OF BOARD OF EDUCATION MEETING
District Administrative Offices - Board Room
N104 W13840 Donges Bay Road
Germantown, WI 53022**

**Monday, August 26, 2013
7:00 p.m.**

AGENDA

- I. Meeting Called to Order and Pledge of Allegiance
 - A. Official Meeting Notification
 - B. Roll Call

- II. Approval of Agenda

- III. Citizen Comments (15 Minutes):
Community Members are invited to share their questions, comments, or concerns with the School Board. When speaking, citizens should state their name for the record. The presentation time frame shall be determined by the Board President once an indication of the number of people wishing to speak is made. Wisconsin law authorizes the school board to receive information from members of the public. Where possible, the Board will answer factual questions immediately or may provide a written response if information is not available. If a response would involve discussion of Board Policy or decisions which might be of interest to citizens not present at the meeting, the Board may place the item on a future meeting agenda. Comments which may be injurious to school district personnel or other individuals will not be allowed.

- IV. Approval of Minutes
 - A. August 12, 2013 Board Meeting

- V. Consent Agenda
 - A. August 2013 Vouchers

- VI. Insurance Committee
 - A. Discussion and action regarding health and medical insurance renewals.
 - B. Update on remaining items discussed in committee.

- VII. Reports and Information Items
 - A. Pupil Services Report – Restraint and Seclusion
 - B. Hiring Update
 - C. Enrollment Update

- VIII. Building Committee
 - A. Discussion and action to select architectural firm for facilities study.
 - B. Update on remaining items discussed in committee.

- IX. Personnel Committee
 - A. Discussion and action regarding alternate compensation project update.
 - B. Discussion and action regarding Professional and Technical benefit plan.
 - C. Discussion and action regarding vacancy posting.
 - D. Update on remaining items discussed in committee.

- X. Finance Committee
 - A. Discussion and action regarding emergency fund.
 - B. Discussion and action regarding sale of assets.
 - C. Update on items discussed in committee.

- XI. Unfinished Business
 - A. Discussion and action regarding follow-up on voluntary long term care insurance.

- XII. New Business
 - A. Discussion and action regarding broadcasting of varsity football games.
 - B. Discussion and action regarding new teacher contracts.
 - C. Discussion and action regarding resignations.

- XIII. Closed Session - The Board will take action to enter into closed session pursuant to Section 19.85(1)(e) and Section 19.85(1)(g).
 - A. Approval of August 12, 2013 closed session minutes.
 - B. Discussion regarding pending litigation.

- XIV. Adjourn.

GERMANTOWN SCHOOL DISTRICT
GERMANTOWN, WISCONSIN 53022
MINUTES OF THE BOARD OF EDUCATION
August 12, 2013

1. The meeting of the Board of Education was called to order by Board President Bob Soderberg in the District Office Board Room at 7:00 p.m. District Administrator Jeff Holmes read the official meeting notification. Roll call: Soderberg – yes, Medved – yes, Barney – yes, Larson - yes. Board members Loth, Warnimont, and Spies absent (excused).
2. Motion by Larson, second by Barney to approve the agenda. Motion carried.
3. Motion by Larson, second by Medved to approve the July 29, 2013 Board of Education meeting minutes. Motion carried.
4. Board President Soderberg indicated that GoRiteway and BMO Harris bank were again participating in the *Stuff the Bus* program and encouraged everyone to participate by donating school supplies that will be distributed to Germantown schools for students in need.
5. The Board was updated on the current statutes regulating part-time open enrollment options for students and informed that one high school student at this time has been approved for Spanish 1 through Waukesha's E-Achieve Academy online school.
6. Jeff Holmes informed the Board that the link to the voluntary vision insurance survey will go live on Tuesday, August 13, 2013 unless the Board indicated that additions or modifications are needed. The Board agreed that it is ready to go on August 13th.
7. Director of Pupil Services Jan Chapman provided written background and Jeff Holmes updated the Board on the meeting that took place with WEA Trust representatives and Gallagher Benefits Services regarding district wellness initiatives to help reduce premium increases.
8. Human Resources informed the Board of Education of the retirement notice received from district support staff employee Laurel Winderl. The Board congratulated Lauren and thanked her for over 21 years of service in the district.
9. Recommendation from Personnel Committee to approve a Director of Teaching and Learning contract for Brenda O'Brien at \$101,500 pending release from a current contract. Motion carried.
10. Personnel Committee Chair Sarah Larson updated the Board on discussion that took place in committee regarding the development of a written Professional and Technical employee benefit plan. Director of Human Resources Cynthia Coley and District Administrator Jeff Holmes will bring a draft document back to the Personnel Committee for review and Board approval.

11. Sarah Larson informed the Board that the Personnel Committee had discussed cash-in-lieu provisions for employees opting out of district insurance plans and indicated that more information is necessary about the Affordable Healthcare Act before any changes can be made. Mrs. Larson also updated the Board on the status of teacher retirement benefits which will be a topic of further discussion after the alternative compensation model is completed.
12. Motion by Barney, second by Larson to approve 2013-2014 teacher contracts for Stacy Stoecklein - 1.0 FTE at \$40,895, Carrie Timm - 1.0 FTE at \$54,654, Angela Blau - 1.0 FTE at \$38,483, Lee Schroeder - 1.0 FTE at \$36,923, Kelly Simonis - 1.0 FTE at \$36,923, and Sam Katula - .5 FTE at \$18,461.50. Motion carried.
13. Motion by Larson, second by Barney to accept the resignations of Brenda Downey and Sara Hauck and thank them for their service in the district, assessing appropriate contract liquidation fees. Motion carried.
14. Motion by Barney, second by Medved to enter into closed session pursuant to Section 19.85(10(e)). Motion carried.
15. The Board of Education entered into closed session at 7:18 p.m. and approved the July 29, 2013 closed session meeting minutes and discussed GEA negotiation strategies.
16. Motion by Larson, second by Barney to adjourn. Motion carried.
17. The Board did not return to open session and Board President Soderberg declared the meeting adjourned at 8:08 p.m.

Jayne Borst
Recording Secretary

Lester Spies
School Board Clerk

PPO Medical Rate & Benefit Comparison

Humana \$2,000/\$5,000 Deductible Options

Revised for Reconciliation of
Participants August 20, 2013

PLAN STATUS CARRIER	CURRENT PLAN WEA Trust 10/1/2012		OPTION 3 - \$1,000 Ded. Humana 10/1/2013		OPTION 4 - \$2,000 Ded. Humana 10/1/2013		OPTION 5 - \$5,000 Ded. Humana 10/1/2013	
	PLAN TYPE	AFSCME PPO In-Net	GEA/ADM PPO In-Net	All Employees PPO In-Net	All Employees PPO In-Net	All Employees PPO In-Net	All Employees PPO In-Net	
Individual Deductible	\$100	\$200	\$1,000	\$4,000	\$1,500	\$4,000	\$5,000	
Family Deductible	\$200	\$400	\$2,000	\$8,000	\$3,000	\$8,000	\$10,000	
Coinsurance Level	100%	80%	80%	60%	80%	60%	80%	
Individual Out-of-Pocket Maximum	\$1,000	\$1,450	\$2,250	\$8,500	\$4,000	\$8,500	\$11,250	
Family Out-of-Pocket Maximum	\$2,000	\$2,900	\$4,500	\$13,000	\$8,000	\$13,000	\$22,500	
Lifetime Maximum	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	
OTHER PLAN DETAILS								
Hospital Services	100% after ded	80% after ded	80% after ded	60% after ded	80% after ded	60% after ded	80% after ded	
Inpatient & Outpatient Services	\$10 Copay, then 100% after ded	\$10 Copay, then 80% after ded	\$10 Copay, then 80% after ded	\$10 Copay, then 80% after ded	\$10 Copay, then 80% after ded	\$10 Copay, then 80% after ded	\$10 Copay, then 80% after ded	
Emergency Care (waived if admitted)	\$25 Copay, then 100% after ded	\$150 Copay, then 80% after ded	\$150 Copay, then 80% after ded	\$150 Copay, then 80% after ded	\$150 Copay, then 80% after ded	\$150 Copay, then 80% after ded	\$150 Copay, then 80% after ded	
Office Visit	100% after ded	\$10 Copay, then 80% after ded	80% after ded	\$10 Copay, then 60% after ded	80% after ded	\$10 Copay, then 60% after ded	\$10 Copay, then 80% after ded	
Outpatient Advanced Imaging	100% after ded	80% after ded	\$100 Copay, then 80% after ded	\$100 Copay, then 60% after ded	\$100 Copay, then 60% after ded	\$100 Copay, then 60% after ded	\$100 Copay, then 80% after ded	
Prescription Drug								
Value Drug	\$0 Copay	\$0 Copay	\$0 Copay	\$0 Copay	\$0 Copay	\$0 Copay	\$0 Copay	
Tier One	\$5 Copay	\$10 Copay	\$10 Copay	\$10 Copay	\$10 Copay	\$10 Copay	\$10 Copay	
Tier Two	\$10 Copay	\$25 Copay	\$25 Copay	\$25 Copay	\$25 Copay	\$25 Copay	\$30 Copay	
Tier Three	\$25 Copay	\$50 Copay	\$50 Copay	\$50 Copay	\$50 Copay	\$50 Copay	\$60 Copay	
Mail Order Program	2x Retail	2x Retail	2x Retail	2x Retail	2x Retail	2x Retail	2x Retail	
RATES								
Employee	\$884.72	\$703.14	\$703.14	\$688.96	\$757.61	\$720.78	TBD	
Family	\$2,011.02	\$1,554.40	\$1,554.40	\$1,463.46	\$1,674.81	\$1,576.83	TBD	
EMPLOYEE COUNTS								
Employee	11	45	45	0	56	56	56	
Family	32	195	195	0	227	227	227	
Monthly Premium		\$408,833.86	\$408,833.86		\$422,608.03	\$398,304.09		
Annual Premium		\$4,906,006.32	\$4,906,006.32		\$5,071,296.36	\$4,779,649.08		
% Change from Current		n/a	n/a		\$165,290.04	(\$126,357.24)		
Rate Guarantee		Inforce to 10/1/2013	Inforce to 10/1/2013		3.37%	-2.58%		
Commission Level		0%	0%		0%	0%		
Supplemental Compensation		N/A	N/A		N/A	N/A		

The analysis is for illustrative purposes only, and is not a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.

While GBS does not guarantee the financial viability of any health insurance carrier or HMO, it is an area we recommend that clients closely scrutinize when selecting a health insurance carrier or HMO. There are a number of rating agencies that can be referred to including, A.M. Best, Fitch, Moody's, Standard & Poor's, and Weiss Ratings (TheStreet.com). Generally, agencies that provide ratings of U.S. Health Insurers, including traditional insurance companies and other managed care (e.g., HMO) organizations, reflect their opinion based on a comprehensive quantitative and qualitative evaluation of a company's financial strength, operating performance and market profile. However, these ratings are not a warranty of an insurer's current or future ability to meet its contractual obligations.

INSURANCE COMMITTEE MEETING - RENEWAL COST ANALYSIS -- Prepared for IC 8/20/2013

2012/2013 -- HEALTH INSURANCE							
Admin	Single	Family	Waived	Monthly Premium	Annual Cost	Percent District Share	Dollar District Share
	1	9	7	\$703.14	\$8,437.68	95%	\$8,015.80
				\$1,554.40	\$167,875.20	95%	\$159,481.44
P&T							
Single	1			\$703.14	\$8,437.68	95%	\$8,015.80
Family	7			\$1,554.40	\$130,569.60	95%	\$124,041.12
Waived	1						
Teachers							
Single	43			\$703.14	\$362,820.24	95%	\$344,679.23
Family	179			\$1,554.40	\$3,338,851.20	95%	\$3,171,908.64
Waived	59						
AFSCME							
Single	11			\$884.72	\$116,783.04	97%	\$113,279.55
Family	32			\$2,011.02	\$772,231.68	97%	\$749,064.73
Waived	4						
Totals					\$4,906,006.32		\$4,678,486.30

Budgeted Increase
\$116,962.16
2.50%

2013/2014 -- WEA HEALTH INSURANCE RENEWAL (August 1, 2013) -- 14.0%							
Admin	Single	Family	Waived	Monthly Premium	Annual Cost	Percent District Share	Dollar District Share
	1	9	7	\$801.58	\$9,618.96	95%	\$9,138.01
				\$1,772.02	\$191,377.73	95%	\$181,808.84
P&T							
Single	1			\$801.58	\$9,618.96	95%	\$9,138.01
Family	7			\$1,772.02	\$148,849.34	95%	\$141,406.88
Waived	1						
Teachers							
Single	43			\$801.58	\$413,615.07	95%	\$392,934.32
Family	179			\$1,772.02	\$3,806,290.37	95%	\$3,615,975.85
Waived	59						
AFSCME						Change Below	
Single	11			\$1,008.58	\$133,132.67	95%	\$126,476.03
Family	32			\$2,292.56	\$880,344.12	95%	\$836,326.91
Waived	4						
Totals					\$5,592,847.20		\$5,313,204.84

Delta Above Budget
\$517,756.39
10.80%

2013/2014 -- HEALTH INSURANCE BUDGET (JUNE 10TH ADOPTED) -- 2.5%							
Admin	Single	Family	Waived	Monthly Premium	Annual Cost	Percent District Share	Dollar District Share
	1	9	7	\$720.72	\$8,648.62	95%	\$8,216.19
				\$1,593.26	\$172,072.08	95%	\$163,468.48
P&T							
Single	1			\$720.72	\$8,648.62	95%	\$8,216.19
Family	7			\$1,593.26	\$133,833.84	95%	\$127,142.15
Waived	1						
Teachers							
Single	43			\$720.72	\$371,890.75	95%	\$353,296.21
Family	179			\$1,593.26	\$3,422,322.48	95%	\$3,251,206.36
Waived	59						
AFSCME							
Single	11			\$906.84	\$119,702.62	97%	\$116,111.54
Family	32			\$2,061.30	\$791,537.47	97%	\$767,791.35
Waived	4						
Totals					\$5,028,656.48		\$4,795,448.46

Contribution Variable
95.0%

2013/2014 -- HUMANA OPTION 3 - HEALTH INSURANCE PROPOSAL 3.37%							
Admin	Single	Family	Waived	Monthly Premium	Annual Cost	Percent District Share	Dollar District Share
	1	9	7	\$757.61	\$9,091.32	95.0%	\$8,636.75
				\$1,674.81	\$180,879.48	95.0%	\$171,835.51
P&T							
Single	1			\$757.61	\$9,091.32	95.0%	\$8,636.75
Family	7			\$1,674.81	\$140,684.04	95.0%	\$133,649.84
Waived	1						
Teachers							
Single	43			\$757.61	\$390,926.76	95.0%	\$371,380.42
Family	179			\$1,674.81	\$3,597,491.88	95.0%	\$3,417,617.29
Waived	59						
AFSCME						Change Below	
Single	11			\$757.61	\$100,004.52	95.0%	\$95,004.29
Family	32			\$1,674.81	\$643,127.04	95.0%	\$610,970.69
Waived	4						
Totals					\$5,071,296.36		\$4,817,731.54

Delta Above Budget
\$22,283.69
0.46%

INSURANCE COMMITTEE MEETING - RENEWAL COST ANALYSIS -- Prepared for IC 8/20/2013

B (same as above)						
2013/2014 --- HEALTH INSURANCE BUDGET (JUNE 10TH ADOPTED) -- 2.5%						
	Monthly Premium	Annual Cost	Percent District Share	Dollar District Share		
Admin						
Single	\$720.72	\$8,648.62	95%	\$8,216.19		
Family	\$1,593.26	\$172,072.08	95%	\$163,468.48		
Waived	7					
P&T						
Single	\$720.72	\$8,648.62	95%	\$8,216.19		
Family	\$1,593.26	\$133,833.84	95%	\$127,142.15		
Waived	1					
Teachers						
Single	\$720.72	\$371,890.75	95%	\$353,296.21		
Family	\$1,593.26	\$3,422,322.48	95%	\$3,251,206.36		
Waived	59					
AFSCME						
Single	\$906.84	\$119,702.62	97%	\$116,111.54		
Family	\$2,061.30	\$791,537.47	97%	\$767,791.35		
Waived	4					
Totals		\$5,028,656.48		\$4,795,448.46		

Budgeted Increase
\$116,962.16
2.50%

E						
2013/2014 --- HUMANA OPTION 3 - HEALTH INSURANCE PROPOSAL 3.37%						
	Monthly Premium	Annual Cost	Percent District Share	Dollar District Share		
Admin						
Single	\$757.61	\$9,091.32	94.0%	\$8,545.84		
Family	\$1,674.81	\$180,879.48	94.0%	\$170,026.71		
Waived	7					
P&T						
Single	\$757.61	\$9,091.32	94.0%	\$8,545.84		
Family	\$1,674.81	\$140,684.04	94.0%	\$132,243.00		
Waived	1					
Teachers						
Single	\$757.61	\$390,926.76	94.0%	\$367,471.15		
Family	\$1,674.81	\$3,597,491.88	94.0%	\$3,381,642.37		
Waived	59					
AFSCME						
Single	\$757.61	\$100,004.52	94.0%	\$94,004.25		
Family	\$1,674.81	\$643,127.04	94.0%	\$604,539.42		
Waived	4					
Totals		\$5,071,296.36		\$4,767,018.58		

Contribution Variable
94.0%

Delta Below Budget
-\$28,429.88
-0.59%

GERMANTOWN SCHOOL DISTRICT

TO:	Board Members	TOPIC:	2012-2013 Seclusion & Restraint Annual Data Report
FROM:	Jan Chapman	BOARD MEETING:	August 26, 2013
DATE:	August 22, 2013	AGENDA ITEM:	VII.A.

UPDATE:

Seclusion & Restraint Requirements/Wisconsin Act 125:

Wisconsin law for seclusion & restraint requires each school district to report to the school board annually by Sept. 1, data regarding seclusion & restraint. The principal or designee must submit a report of the number of incidents of seclusion and physical restraint in the district during the previous school year, the total number of students involved in the incidents, and the number of students with disabilities who were involved in the incidents.

The annual report to the school board contains the same data as is required in the U.S. Department of Office of Civil Rights cyclical data collection on seclusion and physical restraint.

The Germantown School District had a total of four incidents of restraint and/or physical seclusion reported for the 2012-2013 school year. Three of the incidents involved students with disabilities.

Attached is the documentation used for reporting out individual incidents.

Following the requirements of ACT 125, the district has approximately 63 individual staff trained in **Non-violent Crisis Prevention Intervention (CPI)**. The district has three certified trainers on staff who update staff members by holding trainings on an annual basis.

This report is for information only to meet the annual reporting requirements of Wisconsin ACT 125.

Seclusion or Restraint Reporting Sheet

Student Name	Date
Teacher/class	Time in/time out
Staff person initiating seclusion/restraint; others present/involved:	
Describe the behavior that led to seclusion/restraint, including time, location, activity, others present, other contributing factors:	
Procedures used to attempt to de-escalate the student prior to using seclusion/restraint:	
Student behavior during seclusion/restraint: Was there any injury or damage? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe:	Student behavior after seclusion/restraint:
Follow-up with student after the seclusion/restraint	
Is other follow-up needed (e.g., IEP meeting, additional evaluation, discussion with others)? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, specify:	
Parent contact:	Administrative contact:

Seclusion/Restraint Report

Student Name: _____ Age _____ Grade _____

Teacher: _____ Gender (circle) : Male Female

Person making report: _____ Date of report: _____

Date/time of seclusion: _____ Location: _____

Behavior precipitating seclusion/restraint:

Others involved (staff & students):

Behavior during seclusion/restraint:

Duration of seclusion/restraint:

Desired alternative/replacement behavior:

Follow-up:

Parent contact (Date: _____ Method: _____ Initials: _____)

Discussion with student:

Debriefing/follow-up with staff:

IEP meeting needed? Yes (If yes, date scheduled: _____)
 No

Additional action needed (specify):

ENROLLMENT 2013-14

	K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	TOTAL	Staff
AMY BELLE								
2012-13	58	63	61	75	62	377		
APL Proj	19/19/20	18/20/20	21/20/20	25/25/25	21/21/21			
	3	3	3	3	3			18
2013-14	44	60	64	63	73	368		
8.20.2013	22/22 (1P)	20/20/20 (1P)	21/21/22 (1P)	21/21/21 (1P)	24/24/25 (2P)			
APL Proj	2	3	3	3	3			17
COUNTY LINE								
2012 - 13	72	85	81	100	98	525		
APL Proj	23/24/25	20/21/21/22	27/27/27	24/25/25/26	24/24/25/25			22
	3	4	3	4	4			
2013-14	77	69	83	83	97	501		
8.20.2013	19/19/19/20	22/22/22/23	20/20/21/22(1P)	20/21/21/21	23/24/25/25 (1P)	(3P)		
APL Proj	4	4	4	4	4			24
MAC ARTHUR								
2012 - 13	77	67	63	76	65	414		
APL Proj	25/26/26	22/23/22	22/21/20	24/26/26	21/21/22			18
	3	3	3	3	3			
2013-14	46	66	64	67	74	390		
8.20.2013	23/23	22/22/22	21/21/22	22/23/23	25/26/26			
APL Proj	2	3	3	3	3			18
ROCKFIELD								
2012-13	54	63	42	40	48	295		
APL Proj	19/20/15	21/21/21	21/21	20/20	24/24			327
	3	3	2	2	2			16.0
2013-14	38	48	67	46	45	300		
APL Proj	19/19	24/24 (1P)	22/22/23	23/23	22/23			330
EC	2	2	3	2	2			8(P)
Totals by Grade	EC	EC	EC	EC	EC	TOTAL	TOTAL	EC
2012-13	32	278	247	291	273	1611	1611	1643
2013-14	30	263	278	259	289	1559	1559	1589

KENNEDY MIDDLE SCHOOL	Grade 6			Grade 7			Grade 8			KENNEDY TOTAL			GHS			Grade 11	Grade 12	TOTAL
	Grade 6	Grade 7	Grade 8	Grade 6	Grade 7	Grade 8	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Grade 13	Grade 14			
2012-13	303	302	316	316	12	12	921	2012-13	359	322	353	376	1412					
APL Proj	950	25.3	27.5	26.3				APL Proj 1423										
2013-14	303	317	306	306	12	12	926	2013-14	366	369	324	353	1412					
8/16/2013	12	12	12	12				8/20/2013										
APL Proj	929	25.3	26.4	25.5				APL Proj 1425										

DISTRICT ENROLLMENT TOTALS

*2010-11 DISTRICT ENROLLMENT TOTAL	3990	
2011-12 DISTRICT ENROLLMENT TOTAL	3969	
2012-13 DISTRICT ENROLLMENT TOTAL	3976	
*2013-14 DISTRICT ENROLLMENT TOTAL August	3927	-49 Difference from Previous Year
2012-13 DISTRICT ENROLLMENT June	3976	-49 Difference from Previous Month
2013-14 Projection Compared to Current 2012-13 (APL)	3929	2 Difference from APL Projection

GERMANTOWN SCHOOL DISTRICT

TO:	Board Members	TOPIC:	Selection of Architectural Firm
FROM:	Ric Ericksen	BOARD MEETING:	August 26, 2013
DATE:	August 22, 2013	AGENDA ITEM:	VIII.A.

In May of 2013, a Facility Master Plan Study Request for Proposal (RFP) was developed. The RFP was sent to nine architectural firms in Wisconsin, Minnesota, and Illinois. A mandatory walk through of our facilities was required on June 18, 2013 and seven of the nine firms completed the walk through.

Sealed bids were received from five firms and opened on July 23, 2013.

Jeffery Holmes, Don Erickson, and I ranked the proposals. Three firms were then selected to make presentations to the Building Committee on Wednesday, August 21, 2013.

As a result of the interviews, the Building Committee is making the recommendation below.

RECOMMENDATION: The committee brings to the BOE with a positive recommendation to engage Plunkett Raysich Architects, LLP to perform a Basic Facility Study and a Security & Safety Needs Study in an amount not to exceed \$24,500.

GERMANTOWN SCHOOL DISTRICT

TO:	Board Members	TOPIC:	Sales of Assets (Technology Equipment)
FROM:	Ric Ericksen,	BOARD MEETING:	August 26, 2013
DATE:	August 21, 2013	AGENDA ITEM:	X.B.

Please see attached.

This item is being handled the same way as about a year ago at the July 30, 2012 FC Mtg.

Recommendation: The committee brings to the BOE with a positive recommendation to sell the computer equipment as presented in the attachment to Insight Systems Exchange (AM Capital).

Germantown School District Bylaws & Policies

Management
Documents

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- ▷ [Administrative
Guidelines](#)
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7300 - DISPOSITION OF PROPERTY

No District property in excess of \$5,000 value shall be removed from the fixed asset inventory without approval of the Board of Education. The Director of Business and Auxiliary Operations shall obtain the maximum salvage value possible for items authorized for removal from the inventory by the Board.

The following actions may not be taken except with prior approval from electors at the Annual Meeting or a special District meeting:

- A. Land and building disposals, and
- B. Sale of District property no longer needed for school purposes.

Equipment which is traded on the purchase of other equipment shall be excluded from the provisions of this policy.

In consideration of the best interest of the District and of the residents and taxpayers, the Board reserves the right to reject any and all offers at its sole discretion, regardless of price and terms.

Potential purchasers or lessees shall demonstrate financial capability to meet the terms and conditions of their purchase or lease offer.

Potential purchasers shall demonstrate reasonable likelihood of obtaining necessary city/township approvals and/or compliance with city/township zoning ordinances.

120.10(12), Wis. Stats.

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Summer 2013 PC Hardware Sales Information

Per board policy series 7300 (Disposition of Property), I am seeking approval from the board to sell the following PC hardware to Insight Systems Exchange acting as the equipment purchaser for American Capital:

- 70 HP NX6710b laptops
- 96 HP NX8530P laptops
- 91 HP DC5700 desktops along with the keyboards and mice for those PC's
- 132 HP DC5800 desktops along with the keyboards and mice for those PC's

Total bid for the four groups of equipment is \$13,215 back to the district with the sale.

I had previously spoken to the board about this subject as far as recapturing some of the value of the replaced equipment. American Capital is the leasing company that was the low bidder for the recently approved computer lease, and offers amongst its services the purchasing of used computer hardware. The proposed sale is to American Capital. The RFP went out to three prospective vendors for all items, and I got three bids returned on the equipment. Those bids are attached for your review. My recommendation is to proceed with the sale as proposed, with the funds to be placed into the general district funds per state statute.

Bid breakdown:

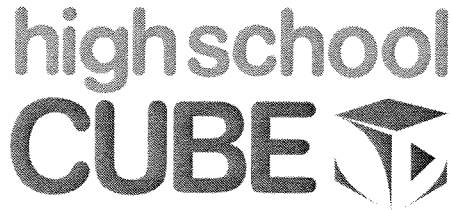
1. 70 HP NX6710b laptops-\$60 each
2. 96 HP NX8530P laptops-\$70 each
3. 91 HP DC5700 desktops-\$15 each
4. 132 HP DC5800 desktops-\$30 each

All equipment will be picked up by the vendor at Germantown High School, eliminating need for district staff time to move and transport. All equipment will have the hard drives securely wiped, eliminating any data contained on the drives.

2013 Desktop Sale Quotes	Total Bid
MM & F	12,000.00
Insight Systems Exchange (AM Capital)	13,215.00
Omni Capital	11,500.00

Submitted by Marc Gabrysiak, Technology Director-Germantown School District

*High School Cube Productions
2013 Agreement*



Germantown High School

School:	Germantown High School	Athletic Director: Jack Klebesadel
Address:	W180 N11501 River Ln.	Phone: 262.253.3400 Email: jklebesadel@germantown.k12.wi.us
City:	Germantown State: WI	Football Coach: Jake Davis
Zip:	53033	Phone: 262.502.7113 Email: jdavis@germantown.k12.wi.us

This outlines the understanding between HighSchoolCube, LLC (HSC) and High School (school) indicated above.

- School consents that HSC has permission and broadcast rights to the games described below.
- HSC and school agree that all content published via the HSC platform is the exclusive rights of HSC and school. Both parties will have exclusive perpetual access to that content.
- HSC agrees to provide video and audio broadcast of all home football games described below and mutually agreed upon away or playoff games at no charge to the school.
- All games described below will be streamed live on HighSchoolCube.com with replays and highlight clips of the games available following the live broadcast. Broadcasts are viewable at no charge on the Internet, iPhones, iPads, and Droid devices.
- HSC will actively monitor broadcasts to assure the best video/audio quality.
- School agrees to keep the broadcast archive active for a minimum of two weeks.
- School will provide ample space in the press box for HSC broadcast crew.
- School will promote the broadcasts by utilizing school website, email, and in-school announcements.
- School will allow HSC to display HSC banners and pass out promotional materials for HSC during events.
- School will allow public address announcer to read HSC announcement regarding broadcast.
- School agrees that HSC and/or school may sell advertising sponsorships for events appearing on HSC platform. All advertisements will strictly adhere to HSC advertising guidelines.
 - In the event the school generates advertising sponsorships, school shares in advertising revenue as follows:

Annual Advertising Revenues	School % Revenue Share
\$0 - \$5,000	50%
\$5,001 - \$10,000	60%
\$10,001 - \$15,000	70%
> \$15,000	75%

- In the event HSC generates advertising sponsorships, school will not share in advertising revenue. Note however that school can share 20% of such advertising revenue if at such time school (rather than HSC Productions) carries out broadcasts and abides by all HSC advertising requirements.
- School agrees to terms of service outlined on HSC website.

Games to be broadcast on HSC:

August 29, Thursday 7:00	Germantown vs. Hartford	@	Germantown High School
September 20, Friday, 7:00	Germantown vs. Milwaukee Lutheran	@	Germantown High School
October 4, Friday, 7:00	Germantown vs. Nicolet	@	Germantown High School
October 11, Friday, 7:00	Germantown vs. Homestead	@	Germantown High School

We are committed to providing a platform safe for high school administrators, students and family members; therefore, for the integrity of the High School Cube, businesses can't simply pay for advertising; they must prove to be credible, reliable and appropriate.

We DO NOT accept:

- Online gambling sites
- Pornography / Adult content sites
- Pop-up or Pop-under sites
- Spam sites
- Online pharmacy sites
- Retail tobacco sites
- Retail alcohol sites
- File sharing or Peer-to-Peer networking sites
- Link only sites or 3rd party resellers
- Mirror web sites or redirected URLs
- Sites that are under construction
- Forms with no content pertaining to the company's services
- Registration sites that do not have free or unregistered content
- 3rd party services or programs like a link checker or crawlers, etc.
- Any other type of advertisements that we in our sole discretion determine is not appropriate for our High School focused content.

Minimum requirements for website LINK inclusions:

- G-rated site only
- Sites must be in English or contain an English language version
- Sites must contain contact information other than an email address
- Site must have contextually relevant landing pages

GERMANTOWN SCHOOL DISTRICT

TO: All Board Members **TOPIC:** Resignation (s)
FROM: Cynthia Coley **BOARD MEETING:** August 26, 2013
DATE: August 22, 2013 **AGENDA ITEM:** XII.C.

*Kristin Wiseley, Cross Categorical teacher at County Line School, submitted her letter of resignation on August 13, 2013 effective immediately. Kristin was hired in August of 2009, serving the district for four years.

*Tiffany Bowdish, 3rd Grade teacher at Amy Belle School, submitted her letter of resignation on August 11, 2013 effective immediately. Tiffany was hired in August of 2007, serving the district for six years.

*Kathy Wurzer, Cross Categorical teacher at County Line, submitted her letter of resignation on August 19, 2013 effective immediately. Kathy was hired in August of 1992, serving the district for 21 years.

*Meg Clark, French Teacher at Germantown High School, submitted her letter of resignation on August 22, 2013 effective immediately. Meg was hired in August of 2006, serving the district for 7 years.

RECOMMENDATION: Accept the resignation of Kristin Wisely effective immediately, thank her for her four years of service to the Germantown School District, and proceed with posting and filling the position.

Accept the resignation of Tiffany Bowdish effective immediately, thank her for her six years of service to the Germantown School District, and proceed with posting and filling the position.

Accept the resignation of Kathy Wurzer effective immediately, thank her for her twenty one years of service to the Germantown School District, and proceed with posting and filling the position.

Accept the resignation of Meg Clark effective immediately, thank her for her seven years of service to the Germantown School District, and proceed with posting and filling the position.

*Note: Per the Teacher Contract, "It is further agreed by the parties hereto that in the event said Teacher with a signed contract for the ensuing school year seeks release to accept other employment after July 1, he/she shall forfeit five hundred dollars (\$500), after August 1, he/she shall forfeit seven hundred fifty dollars (\$750), and after August 15, he/she shall forfeit one thousand dollars (\$1,000) as liquidated damages for securing a replacement."