

**GERMANTOWN SCHOOL DISTRICT  
NOTICE OF PERSONNEL COMMITTEE MEETING  
Rockfield Elementary School – Library  
N132 W18473 Rockfield Road  
Germantown, WI 53022**

**January 12, 2015  
6:30 p.m.**

**AGENDA**

- I. Meeting called to order
- II. Roll Call
- III. Approval of agenda
- IV. Approval of November 24, 2014 Personnel Committee minutes.
- V. New Business
  - A. Discussion and action regarding special education position.
  - B. Discussion and action regarding employee resignation.
- VI. Adjourn

Note: School Board members who are not members of the Personnel Committee may be present at this Personnel Committee meeting.

**GERMANTOWN SCHOOL DISTRICT  
GERMANTOWN, WISCONSIN 53022  
MINUTES OF THE BOARD OF EDUCATION  
PERSONNEL COMMITTEE MEETING**

**November 24, 2014**

1. The meeting of the Personnel Committee was called to order by Committee Chair Sarah Larson at 6:00 p.m. in the District Office Board Room. Personnel Committee members present: Sarah Larson, Lester Spies, and Brian Medved.
2. Motion by Spies, second by Medved to approve the agenda. Motion carried.
3. Motion by Spies, second by Medved to approve the September 8, 2014 Personnel Committee minutes. Motion carried.
4. Motion by Spies, second by Medved to forward to the Board with a positive recommendation, approval of a 2% wage increase for non-certified staff effective July 1, 2014. Motion carried.
5. Brenda O'Brien had informed the Board that approximately 20 students will exhaust the current course sequence for math at the end of the 2014-2015 school year and presented options for the district to partner with MATC to provide Calculus III and Differential Equations and Linear Algebra for the 2015-2016 school year at the November 10, 2014 Board meeting. The Personnel Committee discussed costing for teachers who teach course overloads versus the cost of an MATC partnership. The administration will need to gather more information before taking to the Board of Education at the December 15, 2014 meeting.
6. Director of Human Resources Cynthia Coley provided an update on the progress of the Collaboration and Volunteer Goal for the Alternate Compensation Model and outlined the current process for submitting, approval, and recording of volunteer opportunities.
7. Motion by Spies, second by Medved to adjourn. Motion carried.
8. Committee Chair Larson declared the meeting adjourned at 6:34 p.m.

Jayne Borst  
Recording Secretary

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Lester Spies  
School Board Clerk



**GERMANTOWN SCHOOL DISTRICT**

**TO:** Personnel Committee

**TOPIC:** Resignation

**FROM:** Cynthia Coley

**BOARD MEETING:** January 12, 2015

**DATE:** January 7, 2015

**AGENDA ITEM:** V.B.

Elizabeth Klancnik, recently submitted her letter of resignation. Elizabeth's spouse has recently been notified of a relocation to the Wausau area. Lisa joined the Germantown School District this fall as the district's school nurse. She is willing to help in the transition as we search for a replacement.

**RECOMMENDATION:** Accept the resignation of Elizabeth Klancnik and post the vacancy to fill the district school nurse position as soon as practicable.

Elizabeth Klancnik  
10820 W Rawson Ave  
Franklin, WI 53132  
eklancnik@gmail.com

6 January 2015

Cynthia Coley  
Director of Human Resources  
Germantown School District  
N104 W13840 Donges Bay Rd  
Germantown, WI 53022

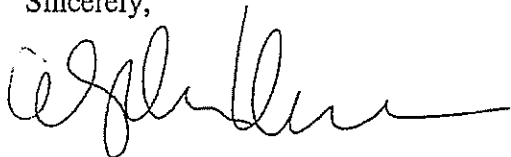
Dear Mrs. Coley:

I regret to inform you that I am resigning from my current position as School District Nurse for the Germantown School District, effective in January of 2015. This resignation is due to my spouse receiving a scholarship opportunity to further his medical education in northern Wisconsin. I am deeply saddened to have to terminate this employment opportunity with the Germantown School District.

Thank you for the opportunities for professional and personal development that you have provided me. I have enjoyed working for the school district and appreciate the support you have provided me.

If I can be of any help during this transition, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elizabeth Klancnik', written in a cursive style.

Elizabeth Klancnik