



Destination Imagination

Germantown Creative Problem Solving
Germantown School District

RECEIPT LOG

Team managers are reimbursed for reasonable expenses for materials related to the solution of the long term Challenge and other related Destination Imagination expenses. **The allocations for reimbursements are aligned with the Nationals Team Budget plus up to 10% for used or waste items.** Please number your receipts and complete the Receipt Log. Attach the original receipts to the log and return to Doris Adrian, Administrative Assistant, at the District Office at the close of the Destination Imagination Season. The Business Office will only accept the original receipt for reimbursement and sales tax will not be reimbursed. Note: Also remember to use the *Expense Report* form found in the *Rules of the Road* for each Tournament you attend. **RETURN THIS AND ORIGINAL RECEIPTS TO DORIS ADRIAN after the end of your last competition.**

Receipt Number	Vendor	Purchase Amount

Total Reimbursement Amount \$ _____

Team Manager _____ **Building** _____

Team Challenge _____