

# GERMANTOWN SCHOOL DISTRICT

## \*NEW\* Kindergarten Registration Process Information

*Please pass this information on to a friend or neighbor  
who might have a child ready to attend kindergarten in 2017-2018.*

**KINDERGARTEN REGISTRATION** for the 2017-18 school year will be on-line beginning January 30, 2017. Families who already have a Skyward Family Access account will be able to begin the process from Skyward Family Access. Families who do not have an account will begin the enrollment process on the Germantown School District website at [www.germantownschoools.org](http://www.germantownschoools.org) and click on the Enroll link. To complete the registration process, families will need to bring proof of residency and a true certified copy of the birth certificate to one of the elementary schools or district office during daily registration hours or in the evening on the dates indicated at the bottom of this informational letter.

In order to attend kindergarten in the 2017-18 school year, children must be five (5) years of age on or before September 1, 2017. State law requires children to attend kindergarten prior to first grade. Parents are asked to supply the following information to complete the registration process:

1. True certified copy of the birth certificate (must be brought to a school, library, or district office during the times listed below)
2. Two (2) proofs of residency (see reverse side for acceptable documents)
3. Complete the on-line registration process (can begin this process on a personal computer or at a location during the registration times below)

### **Day Registration Times**

Beginning January 30, 2017

9:30am – 2:30pm

At any school or the District Office

### **Evening Registration Times**

February 9, 2017

4:30pm – 7:00pm

(Can prove residency at any location listed to the right)

February 15, 2017

4:30 – 7:00pm

**District Office only**

### **REGISTRATION AND PROOF OF RESIDENCY LOCATIONS:**

#### **AMY BELLE SCHOOL**

3294 Willow Creek Rd.

Colgate, WI 53017

Phone: 628-4102

#### **COUNTY LINE SCHOOL**

W159 N9939 Butternut Rd.

Germantown, WI 53022

Phone: 253-3465

#### **ROCKFIELD SCHOOL**

N132 W18473 Rockfield Rd.

Germantown, WI 53022

Phone: 628-7622

#### **MACARTHUR SCHOOL**

W154 N11492 Fond du Lac Ave.

Germantown, WI 53022

Phone: 253-3468

#### **DISTRICT OFFICE**

N104W13840 Donges Bay Rd.

Germantown, WI 53022

Phone: 253-3900

#### **GERMANTOWN LIBRARY**

N112W16957 Mequon Rd.

Germantown, WI 53022

Phone: 262-253-7760

**(Feb. 9th 4:30pm –7:00pm only)**

#### **KINDERGARTEN SCREENING**

Please mark your calendar for Kindergarten screening:

##### **County Line:**

May 3<sup>rd</sup> - 4:00-5:00, 5:00-6:00 and 6:00-7:00

May 4<sup>th</sup> - 4:00-5:00, 5:00-6:00 and 6:00-7:00

##### **Amy Belle, MacArthur and Rockfield:**

May 4<sup>th</sup> - 4:30-5:30 or 6:00-7:00 or

May 5<sup>th</sup> - 9:00-10:00 or 10:30-11:30

Additional information about kindergarten screening will be forthcoming. Check our website for updated information.

# **Proof of Residency**

**Registration requires 2 Proofs of Residency;  
one document from each Category or  
two documents from Category A**

## **Category A**

- Current Property Tax Statement
- A Closing Statement for Purchasing a Home
- A Mortgage Statement
- A Signed Current Residential Lease (including landlord's name, address, and phone number) (Cannot be month to month or expiring)
- Utility Bill (We Energies; Water Bill; Cable Bill)

## **Category B**

- Credit Card Statement
- Auto or Health Insurance Statement
- Pay Stub
- Government Correspondence dated within 3 months of enrollment
- Driver's License

**Copies will not be kept of any document containing private or sensitive information.**

ADDITIONAL INFORMATION: Ownership and tax bills for property in the district do not qualify as residency per state statute. Occupation permit of any home being built must be received before registering. If occupancy expected prior to end of 1<sup>st</sup> quarter of the school year, call District Office to discuss options.