

## Summer School: Important Information

**Dates:** Summer School will run Monday – Friday. There will be no summer school courses on July 4. Summer sessions will be divided into four different terms, with the whole summer program running from June 4 – July 6 (with the exception of physical education for high school students). Please pay careful attention to the terms of each course.

Term 1 runs for one-week – all courses in Term 1 will meet from June 4 – 8, 2018.

Term 2 will run June 11 – June 22.

Term 3 will run June 25 – July 6.

Term 2&3 will run June 11 - July 6.

Term 4 will run June 4 – July 20 (high school physical education only).

**Times:** All classes are 1 hour and 10 minutes (unless otherwise noted).

Period 1: 8:00 – 9:10

Period 2: 9:15 – 10:25

Period 3: 10:30 – 11:40

**Location:** All classes are held at **Kennedy Middle School** W160 N11836 Crusader Court, Germantown (unless otherwise noted).

**Fees:** Fees will be assigned when the registration window closes. There will be no refunds after the window closes unless a course has been cancelled.

**Confirmations:** Confirmation letters for mail-in registration will be mailed in late May. On-line registrants will be able to view the final summer school course assignments through Skyward and will receive an email confirmation.

**\*\*Registration: The current grade level is a student's grade as of March, 2018 (current school year grade).**

Registration will be available through Skyward this year. Classes will be filled on a first-come, first-served basis. There will be a waiting list established once classes are full. Please use your Skyward Family Access information to begin the on-line registration process. Mail-in Registrations (for resident students who have not enrolled in the Germantown School District) will also be accepted. Please fill out the attached Registration Form to enroll in courses.

On-line registration/mail-in registration for resident students begins March 26, 2018. A tutorial for will be emailed prior to the window opening. This will detail the process of on-line registration.

Registration for non-resident students (students living outside the Germantown School District) will be through mail-in registration only after April 16, 2018. Please fill out the attached Registration Form to enroll in courses. A check made payable to the *Germantown School District* must accompany the Registration Form if any fees apply. There is a \$75 additional fee per class for non-resident students.

**Questions:** For Family Access to Skyward, please contact Justin Baumgartner at 262.253.3925 or [jbaumgartner@gsdwi.org](mailto:jbaumgartner@gsdwi.org). Direct any registration-related questions to Doris Adrian at 262.253.3907 or [dadrian@gsdwi.org](mailto:dadrian@gsdwi.org). For other summer school questions, contact Brenda O'Brien, Director of Teaching and Learning at 262.253.3906 or [bobrien@gsdwi.org](mailto:bobrien@gsdwi.org).

### OVERVIEW OF IMPORTANT DATES

- March 26, 2018: On-Line/Mail-in Resident Registration Opens
- April 16, 2018: Non-Resident Registration Opens
- May 4, 2018: Registration Window Closes
- June 4, 2018: Terms 1 and 4 Begin
- June 11, 2018: Term 2 Begins
- June 25, 2018: Term 3 Begins
- July 4, 2018: No Summer School Courses