

**PUBLIC RELEASE
NATIONAL SCHOOL LUNCH AND BREAKFAST PROGRAMS, SPECIAL MILK PROGRAM**

RELEASE STATEMENT

The Germantown School District, including St. Boniface Congregation and St. Gabriel Catholic Parish today announced its policy for children unable to pay the full price of meals served under the National School Lunch Program and School Breakfast Program or milk for split-session students served under the Special Milk Program. Each school office and the central office has a copy of the policy, which may be reviewed by any interested party.

The following household size and income criteria will be used for determining eligibility. Children from families whose annual income is at or below the levels shown are eligible for free and reduced price meals, or free milk if a split-session student does not have access to the school lunch or breakfast service.

**FAMILY SIZE INCOME SCALE
For Determining Eligibility for Free and Reduced Price Meals or Milk**

Family (Household) Size	ANNUAL INCOME LEVEL				MONTHLY INCOME LEVEL			
	Free	Reduced Price		Free	Reduced Price			
	<i>Must be at or below figure listed</i>	<i>Must be at or between figures listed</i>		<i>Must be at or below figure listed</i>	<i>Must be at or between figures listed</i>			
1	\$14,157	\$ 14,157.01	and	\$20,147	\$ 1,180	\$ 1,180.01	and	\$1,679
2	19,123	19,123.01	and	27,214	1,594	1,594.01	and	2,268
3	24,089	24,089.01	and	34,281	2,008	2,008.01	and	2,857
4	29,055	29,055.01	and	41,348	2,422	2,422.01	and	3,446
5	34,021	34,021.01	and	48,415	2,836	2,836.01	and	4,035
6	38,987	38,987.01	and	55,482	3,249	3,249.01	and	4,624
7	43,953	43,953.01	and	62,549	3,663	3,663.01	and	5,213
8	48,919	48,919.01	and	69,616	4,077	4,077.01	and	5,802
For each additional household member, add	+ 4,966	+ 4,966	and	+7,067	+ 414	+ 414	and	+ 589

Application forms have been sent to all homes with a notice to parents or guardians. To apply for free or reduced price meals or free milk, households must fill out the application and return it to the school (unless notified at the start of the school year that children are eligible through direct certification). Additional copies are available at the office in each school. The information provided on the application will be used for the purpose of determining eligibility and may be verified at any time during the school year by agency or other program officials. Applications may be submitted at any time during the year.

To obtain free or reduced price meals or free milk for children in a household where one or more household members receive FoodShare, FDPIR, or Wisconsin Works (W-2) cash benefits, list the household member and the FoodShare, FDPIR or W-2 case number, list the names of all school children, sign the application, and return it to the school office.

For the school officials to determine eligibility for free or reduced price meals or free milk of households not receiving FoodShare, FDPIR or W-2 cash benefits, the household must provide the following information requested on the application: names of all household members, and the social security number of the adult household member who signs the application. In lieu of a social security number, the household may indicate that the signer does not possess a social security number. Also, the income received by each household member must be provided by amount and source (wages, welfare, child support, etc.).

Under the provisions of the free and reduced price meal and free milk policy, the Food & Nutrition Director at the Germantown School District and the Principal at St. Boniface Congregation or St. Gabriel Congregation will review applications and determine eligibility. If a parent or guardian is dissatisfied with the ruling of the official, he/she may wish to discuss the decision with the determining official on an informal basis. If the parent/guardian wishes to make a formal appeal, he/she may make a request either orally or in writing to: Dr. Susan Borden, Superintendent, Germantown School District N104 W13840 Donges Bay Road, Germantown, WI 53022, (262) 253-3904. For St. Boniface contact Father Loyola Amalraj, St. Boniface Congregation, W204 N11968 Goldendale Road, Germantown, WI 53022, (262) 628-1955, and for St. Gabriel contact Father Hanel, St. Gabriel Catholic Parish, 3727 Hubertus Road, Hubertus, WI 53033, (262) 628-1711.

If a hearing is needed to appeal the decision, the policy contains an outline of the hearing procedure.

If a household member becomes unemployed or if the household size changes, the family should contact the school as such changes may make the household eligible for reduced price meals or free meals or free milk if the household income falls at or below the levels shown above, and they may reapply at that time.

Children formally placed in foster care are also eligible for free meal benefits. Foster children may be certified as eligible without a household application. Households with foster children and non-foster children may choose to include the foster child as a household member, as well as any personal income available to the foster child, on the same application that includes their non-foster children.

The information provided by the household on the application is confidential. Public Law 103-448 limits the release of student free and reduced price school meal eligibility status to persons directly connected with the administration and enforcement of federal or state educational programs. Consent of the parent/guardian is need for other purposes such as waiver of text book fees.

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

Any questions regarding the application should be directed to the determining official.

*Delete the references to the Breakfast Program or the Split-session Special Milk Program if you do not offer these programs.