



August 2018

Hello MacArthur Families:

Can you believe summer is going by so quickly? That means it's time to get ready for BACK TO SCHOOL. Please complete the below "**MUST DO**" items; they are date sensitive. If you have any additional questions, feel free to contact the school office at (262) 253-3468.

## **MUST DO!**

- **TRANSPORTATION REQUESTS – due Friday, August 24**
- **ONLINE VERIFICATION – available August 6 - September 14**
- **REGISTRATION FEES – due Friday, September 14**

**Transportation Requests:** If your child **doesn't** take the bus EVERY DAY, you must complete the Special Transportation form. We need to know how your child gets to school and home each day. Complete this form if...

- Your child(ren) will attend **Kids Klub** one or more days a week
- Your child(ren) will be **dropped off and/or picked up** one or more days a week
- Your child(ren) will be picked up or dropped off at a location **other** than your home one or more days a week

**NOTE:** The Special Transportation Request form **MUST** be completed and approved by August 24. Requests that are received after this date, may not be honored for the first day of school. The form is available on the district website under the Parent tab/Registration Resources/Policies and Forms/Special Transportation Request Form. Be sure to read the Special Transportation Rules and Regulations prior to completing the form. You can mail the form, drop it off in the school office, or fax it to (262) 253-3496.

**Online Verification:** will open on ***Monday, August 6*** and closes ***Friday, September 14***. Skyward will guide you 4 through multiple steps to complete the process. **IMPORTANT!** Please make sure emergency contacts are current. We always call parents first, so reserve the "emergency contact" section for individuals we can contact in the event we cannot reach you. You will need your Skyward login and password. If you have misplaced the information, click on the "Forgot your Login/Password" for assistance. If you don't have access to the internet or need assistance with the verification process, contact the office at (262) 253-3468.

**Registration Fees:** for elementary students is \$55.00. You can bring your payment to the Open House on ***Thursday, September 6***. Please include the attached form, along with your payment in an envelope marked "Registration Fees." You can also pay online (there is a charge for this service.) The first time you pay online, you have to register. You will be required to identify your child using a number that can be found in Family Access called Other ID.

# REFERENCE

**Germantown School District website:** <http://www.germantownschoools.org/>

**MacArthur Elementary School website:** <http://www.germantownschoools.org/schools/macarthur/index.cfm>

**2018-2019 Calendar:** available on the district website under the District tab/Calendars.

# INFORMATION

**Pictures/Open House:** *Thursday, September 6.*

- Meet your teacher and bring your school supplies from **4:00 p.m. – 6:00 p.m.**
- School pictures will be taken from **4-7:00 p.m.** by VIP. (Picture make-up day is scheduled for *Wednesday, November 8* during the school day for students wishing to have their picture re-taken or those who were not able to attend Open House)
- Representatives from Destination Imagination Food Service, Kids Klub, PTA, Boy/Girl Scouts will be available to answer questions.
- Pay your registration fee(s) and make lunch payments.

**Bus Information:** Bus route information will be mailed to you by Go Riteway Bus Company. Please be patient with the bus company as it generally takes time for routes to be established. If you do not receive this information, or have any questions, please contact Go Riteway at (262) 677-3282.

**Volunteering:** For those looking to volunteer in the classroom and/or chaperone a field trip, you **MUST** fill out a background check form. They are available on the district website under the Parent tab/Family Access/Volunteer Info. These are good for three years after which they must be renewed.

## UPCOMING 2018 DATES

August 24	Special Transportation requests due
August 6 –Sept 14	Skyward On-line Verification
September 6	Open House/Pictures
September 10	First day of school
September 13	First PTA meeting
October 19	Picture Re-take
October 24-25	Parent/Teacher Conferences
October 25-26	No School/Teacher In-Service