

**GERMANTOWN SCHOOL DISTRICT  
NOTICE OF BOARD OF EDUCATION MEETING**

**COUNTY LINE ELEMENTARY SCHOOL LIBRARY  
W159 N9939 Butternut Road  
Germantown, WI 53022**

**November 28, 2016  
7:00 p.m.**

**AGENDA**

- I. Meeting Called to Order and Pledge of Allegiance
  - A. Official Meeting Notification
  - B. Roll Call
  
- II. Approval of Agenda
  
- III. Citizen Comments:

Community Members are invited to share their questions, comments, or concerns with the School Board. When speaking, citizens should state their name for the record. The presentation time frame shall be determined by the Board President once an indication of the number of people wishing to speak is made. Wisconsin law authorizes the school board to receive information from members of the public. Where possible, the Board will answer factual questions immediately or may provide a written response if information is not available. If a response would involve discussion of Board Policy or decisions which might be of interest to citizens not present at the meeting, the Board may place the item on a future meeting agenda. **Comments which may be injurious to school district personnel or other individuals will not be allowed.**
  
- IV. Approval of Minutes
  - A. November 14, 2016 Board Meeting
  
- V. Correspondence, Reports, and Information Items
  - A. County Line Elementary Report
  - B. State Assessment Report/District Initiatives
  - C. Title Funding Overview
  
- VI. Finance Committee
  - A. Discussion and action to approve purchases over \$15,000.
  - B. Update on items discussed at November 28, 2016 committee meeting.
  
- VII. New Business
  - A. Discussion and action to approve donations.
  - B. Discussion and action to approve teacher contract.
  - C. Discussion and possible action regarding insurance consultant.
  
- VIII. Adjourn

**GERMANTOWN SCHOOL DISTRICT  
GERMANTOWN, WISCONSIN 53022  
MINUTES OF THE BOARD OF EDUCATION  
November 14, 2016**

1. The meeting of the Board of Education was called to order by Board President Bob Soderberg in the Amy Belle Elementary School Library at 7:00 p.m. District Administrator Jeff Holmes read the official meeting notification. Roll call: Soderberg – yes, Medved – Yes, Borden – yes, Spies – yes, Larson – yes. Board Members Loth and Barney were absent (excused).
2. Motion by Larson, second by Borden to approve the agenda. Motion carried.
3. Motion by Larson, second by Spies to approve the October 24, 2016 Board of Education meeting minutes. Motion carried.
4. Student Representative Derek Fairburn reported on student activities in the district and Board President Soderberg added congratulations for all of the students recognized at the high school Academic Breakfast.
5. Amy Belle fifth grade students updated the Board on the success of their Coats for Kids community service project and indicated they more than doubled their collection goal.
6. Director of Business Ric Ericksen and Director of Teaching and Learning Brenda O'Brien presented recognition plaques from the Moving Wall Committee and the American Legion Post 1 to Jeff Holmes and also to Board members for their tireless efforts to bring the Viet Nam Moving Wall Memorial to Germantown.
7. Jeff Holmes informed the Board that High School Principal Joel Farren has informed him that eight high school seniors will have met all requirements and have requested to graduate at semester.
8. Brenda O'Brien provided costing information for the 2017 MAP renewal that will be sent to the Finance Committee and will come to the Board for approval in December.
9. Superintendent Holmes provided an update on the passing of the referendum and with Board President Soderberg, and thanked everyone for their support for the kids and the community who will all benefit and assured the public that the Board and district will continue to be frugal in all decisions. Nick Kent of Plunkett Raysich Architects talked about logistics and indicated the next two years will very exciting and challenging. Board Vice-President Sarah Larson thanked Bob Soderberg for his tireless efforts, hard work and dedication put in to the referendum and Rockfield addition.
10. Dr. Rick Grothaus, Director of Education Systems, updated the Board on the work of the District Initiative Committee and talked about the expansion of Growth Mindset to additional grades.
11. Ric Ericksen updated the Board on discussion that took place at the November 2, 2016 Insurance Committee meeting including district participation in United Healthcare's wellness program, employee retirement benefits, and the interview process for hiring an insurance consultant. Director of Human Resources Mike Nowak added that questions are being formulated for consultants for the interviewing.

12. Recommendation from Building Committee to schedule construction manager interviews for a closed session meeting on Saturday, December 3, 2016 from 8:00 a.m. until 1:00 p.m. Motion carried.
13. Recommendation from Building Committee to engage Strang Patteson as legal counsel to review the 1995 Exchange Agreements to determine if any covenants or restrictions apply and if none, engage a commercial realtor to be selected by the Superintendent and Director of Business and Auxiliary Services to market and sell the 15.388 Donges Bay Road acres in accordance with the authority granted at the previous annual meetings and by the authority under the Wisconsin state statutes for an amount not to be less than the appraised value of \$690,000 with the stipulation that any buyer proceed with development of the property quickly, and then subsequently engage Strang Patteson legal services to commensurate the closing on the sale of the property. Motion carried.
14. Brian Medved indicated the Building Committee had discussed public use of the high school track and tabled action until further details could be discussed and worked out responsibly. The Building Committee directed the administration to work on the details and security issues so that the community may begin using track facilities. The Building Committee also reviewed a Trane project status report.
15. Motion by Spies, second by Larson to approve the donation of 20 rain barrels valued at \$800 from Illing Company, Inc. for the high school Environmental Club, six balance discs and six stability balls valued at \$217.56 from the Donors Choose Foundation to Ms. Juli Bussieri's County Line classroom, and \$300 from a County Line family to the County Line Upham Woods Camp Scholarship Fund. Motion carried.
16. Motion by Spies, second by Medved to approve 29 Destination Imagination team manager contracts. Motion carried.
17. Motion by Spies, second by Medved to approve 1.0 FTE limited term contracts for Maren Schutz at \$12,984.04 and Kelly Korek at \$27,957.57. Motion carried.
18. Motion by Larson, second by Borden to enter into closed session pursuant to Section 19.85(1)(f) and Section 19.85(1)(g). Roll call vote: Medved - yes, Borden - yes, Spies - yes, Larson - yes, Soderberg - yes. Motion carried.
19. The Board entered into closed session at 7:47 p.m. and did not return to open session, adjourning at 8:29 p.m.

Jayne Borst  
Recording Secretary

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Lester Spies  
School Board Clerk

**GERMANTOWN SCHOOL DISTRICT**

**TO:** Board of Education

**TOPIC:** Title Funding

**FROM:** Brenda O'Brien

**BOARD MEETING:** November 28, 2016

**DATE:** November 23, 2016

**AGENDA ITEM:** V. C.

**BACKGROUND:**

This is annually required that the Board has an understanding of how Title funding is acquired and expensed; please see attached document.

**RECOMMENDATION:** Informational Only

## Title Funding Overview

Title I, II and III

## Title I Grant Elements

Critical program elements are:

- needs assessment and program plan design
- parent involvement
- services to students enrolled in private schools
- high-quality teachers and paraprofessionals
- coordination of services for homeless students in non-Title I schools
- support for Title I Focus and Priority schools
- comparability

• Germantown Department of Public Instruction

## Title I Guidelines

Two Germantown schools are eligible for Title I funding this year:

- MacArthur is Schoolwide
- Kennedy Middle School is Targeted Assistance

Highlights of Germantown's Title I Budget for 2016-17:

- Salaries for Title teachers

Total allocation: \$113,000 (2015-16 - \$129,264)

Set-aside for private schools: \$0 (2015-16 - \$350.00)

## Parent-School Compacts

- Written agreement between school and parents outlining a shared responsibility for continually improving a student's academic achievement
- Copy of the elementary and middle school compact available
- Signed by all families at MacArthur/signed by select families with children participating in Title services at Kennedy and Amy Belle

## Title II Funding Overview

Can be used district-wide

Based 20% on enrollment and 80% on percentage of students below the poverty line

The law requires that each LEA has annual plans with the following priorities:

- To have all teachers fully licensed
- To have paraprofessional training that meets requirements
- To support professional development of teachers, pupil services personnel, and school administrators to increase content knowledge or develop teaching skills and dispositions.

— Research Department of LEA Inspector

## Title II Guidelines

Training: Professional Development

Reduction of Class Size

Recruitment of Highly Qualified Teachers/Retention of Highly Qualified Staff

Highlights of Germantown's Title II Budget for 2016-17:

- PEAK seminars for K-12 teachers
- Training for building classroom culture
- Inquiry Instruction

Total allocation: \$42,000 (2015-16 - \$44,581)

Set-aside for private schools: \$4,000 (2015-16 - \$4675)

## Title III Funding

Title III Funding is used to support students who have limited English proficiency (LEP).

- CESA consortium manages the monies
- Partner with the consortium to deliver services

**GERMANTOWN SCHOOL DISTRICT**

**TO:** Board of Education                      **TOPIC:** Purchases Over \$15,000  
**FROM:** Ric Ericksen                              **BOARD MEETING:** November 28, 2016  
**DATE:** November 22, 2016                      **AGENDA ITEM:** VI.A.

**FC Date:** November 28, 2016  
**FC Agenda Item(s):** VII. A.

-- The intent is to review due diligence with respect to seeking competitive bids/quotes when possible. Vetting for the purpose of the purchases may have occurred at other committees. --

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**\$21,875.00: M.A.P. License Renewal**

**Recommendation to the Board of Education and Finance Committee:**

Bring forward to the Board of Education with a positive recommendation to renew the MAP licenses for the 2017 year in an amount not to exceed \$21,875 to be funded out of the appropriate Teaching & Learning budget.

**Background/Attachment(s):**

Currently, in education, “assessment” often refers to “tests.” Although the two words have different definitions, they are often used interchangeably. An example of this is the home page at DPI for “Assessment in Wisconsin.” The following is an excerpt from the DPI website:

*The federal No Child Left Behind Act requires all states to test all students in English language arts (ELA) and mathematics in grades 3-8 and once in high school. Student performance on these assessments is reported in proficiency categories and used for accountability determination at the school, district and state levels. Wisconsin State statute also requires students to take a science and social studies test. These tests together create the Wisconsin Student Assessment System.*

As we continue the work of the District Initiative, the concept of assessments, grading, and testing are being explored. We will work toward a comprehensive assessment system which embraces other ways to assess a student’s progression. At this time, there isn’t another test to replace MAP as a universal screener.

Here are the cost renewals for the Measures of Academic Progress (MAP) test over the last five years:

2010-11	\$33,400 (included onsite admin workshop)
2011-12	\$27,950
2012-13	\$28,275
2013-14	\$28,639
2014-15	\$13,750
2015-16	\$25,725

During the 2016 license agreement, we used 1,712 licenses. If we renew for the 2017 year, we will be invoiced for a total of 1,750 in the amount of \$21,875.00. Northwest Evaluation Association (NWEA) is the only vendor for the MAP test so it is unable to be competitively bid.

-- The intent is to review due diligence with respect to seeking competitive bids/quotes when possible.  
Vetting for the purpose of the purchases may have occurred at other committees. --

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**Snow Plowing Contracts**

DeAngelis Evergreen

**Recommendation to the Board of Education and Finance Committee:**

Bring forward to the Board of Education with a positive recommendation to award a 3-year agreement for snow plowing contracts to both Evergreen Property Services and DeAngelis as quoted in the table below:

<b>Vendor</b>	<b>Per Snow 1" to 6"</b>	<b>High Snow Fall</b>
Evergreen Property Services	\$255 (less than 3") \$325 (>3-6")	Hourly Rate of \$65 per truck Hourly Rate of \$70 per skid
	<b>Per Snow 1" to 3" – All Sites</b>	<b>Per Snow &gt;3" to 12" – GHS</b>
DeAngelis	\$85 to \$425	\$475 to \$650

**Background/Attachment(s):**

A RFQ was sent in September to Evergreen Property Services, DeAngelis, and KEI. No other companies have request to be on our bidders list.

Bid(s) was accepted from Evergreen Property Service for Kennedy Middle School.

Bid(s) was accepted from DeAngelis for Amy Belle, County Line, McArthur, Rockfield, and the High School.



**GERMANTOWN SCHOOL DISTRICT**

**TO:** Board Members

**TOPIC:** Donations

**FROM:** Jeff Holmes

**BOARD MEETING:** November 28, 2016

**DATE:** November 22, 2016

**AGENDA ITEM:** VII.A.

Please act on the donation requests described below. The Board of Education should consider acceptance of the donations in accordance with Board Policy 7230 – Gifts, Grants, and Bequests.

1. Accept the donation of \$4,800 from the Amy Belle PTA to buy iPads for the school.
2. Accept the donation of a 32” Timpani valued at \$2,890 from the Warhawk Band Boosters to the high school music department.
3. Accept the donation of 46 three by five foot flags, value undetermined, from the Germantown American Legion Post #1 for school district use.

**RECOMMENDATION:** Thank the donors for their generosity and approve the donations as listed.

**GERMANTOWN SCHOOL DISTRICT**

**TO:** Board of Education

**TOPIC:** Teacher Contracts

**FROM:** Mike Nowak

**BOARD MEETING:** November 28, 2016

**DATE:** November 22, 2016

**AGENDA ITEM:** VII.B.

The administration is recommending the approval of the following limited-term contract for the 2016-17 school year.

Employee Assignment/Location	Rationale	FTE	Contract Type	Salary
Carol Rothermel Math Teacher Kennedy Middle School	This is a newly created position though Title I funding	.5	Limited-Term 130.5 days	\$17,305.61

**RECOMMENDATION:** Approve the .5 FTE, limited-term contract for Carol Rothermel at \$17,305.61.