

**GERMANTOWN SCHOOL DISTRICT
NOTICE OF BOARD OF EDUCATION MEETING
District Administrative Offices - Board Room
N104 W13840 Donges Bay Road
Germantown, WI 53022**

**Monday, April 8, 2013
7:00 p.m.**

AGENDA

- I. Meeting Called to Order and Pledge of Allegiance
 - A. Official Meeting Notification
 - B. Roll Call

- II. Approval of Agenda

- III. Citizen Comments (15 Minutes):

Community Members are invited to share their questions, comments, or concerns with the School Board. When speaking, citizens should state their name for the record. The presentation time frame shall be determined by the Board President once an indication of the number of people wishing to speak is made. Wisconsin law authorizes the school board to receive information from members of the public. Where possible, the Board will answer factual questions immediately or may provide a written response if information is not available. If a response would involve discussion of Board Policy or decisions which might be of interest to citizens not present at the meeting, the Board may place the item on a future meeting agenda. Comments which may be injurious to school district personnel or other individuals will not be allowed.

- IV. Approval of Minutes
 - A. March 25, 2013 Board Meeting
 - B. March 25, 2013 Closed Session #1
 - C. March 25, 2013 Closed Session #2

- V. Consent Agenda
 - A. Donations

- VI. Correspondence, Reports, and Information Items
 - A. Student Representative Report
 - B. Early Childhood Presentation
 - C. Mission Sightings
 - D. Enrollment Update
 - E. Board Meeting Calendar 2013-2014

- VII. Policy Committee
 - A. Discussion with appropriate action regarding NEOLA Policy Update #4 (2260, 5724, 5730, 7530.02, 8330, 5722).
 - B. Update on remaining items discussed at April 8, 2013 committee meeting.

- VIII. Personnel Committee
 - A. Discussion with appropriate action regarding professional staff lane changes.
 - B. Discussion with appropriate action regarding 2013-2014 alternative compensation models.
 - C. Update on remaining items discussed at April 8, 2013 committee meeting.

- IX. Old Business
 - A. Discussion with appropriate action regarding Human Growth and Development Committee timeline.

- X. New Business
 - A. Discussion with appropriate action regarding DECA travel request.
 - B. Discussion with appropriate action regarding 2013-2014 teacher contract approvals.
 - C. Discussion with appropriate action regarding 2013 summer school program.
 - D. Discussion with appropriate action regarding funding of roofing and asphaltting projects.

- XI. Adjourn

**GERMANTOWN SCHOOL DISTRICT
GERMANTOWN, WISCONSIN 53022
MINUTES OF THE BOARD OF EDUCATION
March 25, 2013**

1. The meeting of the Board of Education was called to order by Board President Bob Soderberg with the Pledge of Allegiance and a moment of silence in the Germantown High School library at 7:20 p.m. District Administrator Dr. Susan Borden read the official meeting notification. Roll call: Soderberg – yes, Loth – yes, Warnimont – yes, Barney – yes, Larson – yes, Spies – yes. Board member Kline absent.
2. Motion by Spies, second by Loth to enter into closed session pursuant to Section 19.85(1)(c) and 19.85(1)(e). Roll call vote: Soderberg – yes, Loth – yes, Warnimont – yes, Barney – yes, Larson – yes, Spies – yes. Motion carried. The Board left the library and entered into closed session at 7:21 p.m. and discussed parameters for a new superintendent contract.
3. The Board returned to open session at 8:44 p.m.
4. District resident Joe Kitzinger addressed the Board regarding professional staff lane changes and urged the Board to consider higher pay to keep good teachers in the district. Resident Cathy Plank addressed the Board regarding a letter that Nicolet High School sent to Governor Walker regarding Act 10.
5. Motion by Warnimont, second by Barney to approve the agenda. Motion carried.
6. Motion by Spies, second by Warnimont to approve the March 11, 2013 Board minutes. Motion carried.
7. Motion by Warnimont, second by Barney to approve Consent Agenda items as follows:

Accept the donation of cutters and miscellaneous tools valued at approximately \$3,000 from Pat Tierney to Germantown High School Tech Ed Department.

Accept the donation of sheet goods valued at approximately \$800 from Fox Valley Technical College to the Germantown High School Tech Ed Department.

Motion carried.
8. High School Principal Joel Farren introduced FBLA students, Sam Marchewka, Omer Arain, and Joe Szopinski who outlined their middle school student mentoring project to raise awareness and interest in business concepts before they enter high school.
9. Dr. Borden presented the district Mission Sightings.
10. Insurance Committee Chair Tom Barney updated the Board on the March 18, 2013 meeting and provided a recap of insurance consultant Greg Kamps' presentation on the Affordable Healthcare Act.
11. Superintendent Search Committee Chair Lester Spies updated the Board on the March 11 and March 18, 2013 meetings and indicated that the committee is very pleased with the collaborative process to place a new superintendent by July 1, 2013.

12. Recommendation from Finance Committee to approve the purchase of five staff laptops and ten student laptops for special needs students utilizing special education entitlement funds in the amount of \$15,645. Motion carried.
13. Recommendation from Finance Committee to approve awarding a three-year contract to lowest bidder EverGreen Lawn Care for cutting, trimming, fertilization and weed control at a total cost of \$23,145. Motion carried.
14. Director of Business Ric Ericksen updated the Board on remaining items discussed at the March 25, 2013 Finance Committee meetings including state initiatives, fund balance, and the 2013-2014 budget.
15. Motion by Warnimont, second by Spies to approve lane division advancement for the 2013-2014 school year not to exceed \$103,000 based on the existing salary schedule and to stipulate that graduate credits applicable to education advancement on the salary schedule must be from an accredited university in support of an employee's core position or a district approved initiative as approved by the administration on the designated graduate credit application form. Motion failed 2-3-1 (Larson - yes, Soderberg - yes, Loth - no, Warnimont - no, Barney - no, Spies - abstain).

The administration was directed to come back to the next Personnel Committee meeting and Board of Education meeting on April 8, 2013 with a different structure with less disparity from one lane to the next.

16. Motion by Spies, second by Barney to approve the Human Growth and Development Committee membership structure and proposed process, establish the law required Human Growth Committee, and establish Lester Spies as the Board of Education committee member. Motion carried.
17. Motion by Spies, second by Loth to approve a travel request for an undetermined number of high school Spanish students and head chaperone Jennifer Collings (additional chaperones included) to travel to Costa Rica June 16-29, 2014. Motion carried.
18. Motion by Warnimont, second by Barney to approve 2012-2013 letters of employment and proposed salaries of \$11,534.48 for Kimberly Whiting and \$4,837.04 for Mary Wolf. Motion carried.
19. Motion by Warnimont, second by Spies to enter into closed session pursuant to 19.85(1)(e) to discuss GEA and AFSCME negotiations. Roll call vote: Soderberg - yes, Loth - yes, Warnimont - yes, Barney - yes, Spies - yes, Larson - yes. Motion carried.
20. The Board entered into closed session at 9:44 p.m. and discussed dates and planning for upcoming GEA and AFSCME negotiations. Board member Warnimont left the closed session at 9:49 p.m. prior to discussion regarding AFSCME negotiations.
21. Motion by Barney, second by Loth to adjourn. Motion carried. The Board adjourned at 10:12 and did not return to open session.

Jayne Borst
Recording Secretary

Diana Kline
School Board Clerk

GERMANTOWN SCHOOL DISTRICT

TO: Board Members

TOPIC: Donations

FROM: Dr. Susan Borden

BOARD MEETING: April 8, 2013

DATE: March 28, 2013

AGENDA ITEM: V.A.

Please act on the donation requests described below. The Board of Education should consider acceptance of the donations in accordance with Board Policy 7230 – Gifts, Grants, and Bequests.

1. Accept the donation of ten horizontal shaft engines valued at a total of \$5000 to be utilized by the Energy, Power and Transportation class at Germantown High School.

RECOMMENDATION: Thank the respective individuals and/or organizations for their generosity and approve the donations as listed.

Board of Education and Sub-Committee Meeting Schedule 2013 – 2014
 (note: meetings subject to change)

DRAFT

<p><u>July, 2013</u></p> <p>Monday, July 15 Personnel, Policy, Board of Education</p> <p>Monday, July 29 Policy, Finance, Board of Education</p>	<p><u>January, 2014</u></p> <p>Monday, Jan. 13 Personnel, Policy, (at Rockfield) Board of Education</p> <p>Monday, Jan. 27 Finance, (at MacArthur) Board of Education</p>
<p><u>August, 2013</u></p> <p>Monday, August 12 Personnel, Policy, Board of Education</p> <p>Monday, August 26 Finance, Board of Education</p>	<p><u>February, 2014</u></p> <p>Monday, Feb. 10 Personnel, Policy, (at Kennedy) Board of Education</p> <p>Monday, Feb. 24 Finance, (at Amy Belle) Board of Education</p>
<p><u>September, 2013</u></p> <p>Monday, Sept. 9 Personnel, Policy, Board of Education</p> <p>Monday, Sept. 23 Annual Meeting</p>	<p><u>March, 2014</u></p> <p>Monday, Mar. 10 Personnel, Policy, (at County Line) Board of Education</p> <p>Monday, Mar. 24 Finance, (at GHS) Board of Education</p>
<p><u>October, 2013</u></p> <p>Monday, Oct. 14 Personnel, Policy, Board of Education</p> <p>Monday, Oct. 28 Finance, Board of Education</p>	<p><u>April, 2014</u></p> <p>Monday, April 14 Personnel, Policy and Board of Education</p> <p>Monday, April 28 Finance, Board of Education</p>
<p><u>November, 2013</u></p> <p>Monday, Nov. 11 Personnel, Policy, Board of Education</p> <p>Monday, Nov. 25 Finance, Board of Education</p>	<p><u>May, 2014</u></p> <p>Monday, May 19 Personnel, Policy, Finance Board of Education</p> <p>No Additional Meetings Scheduled (Memorial Day)</p>
<p><u>December, 2013</u></p> <p>Monday, Dec. 16 Personnel, Policy, Finance, Board of Education</p> <p>No Additional Meetings Scheduled (Holiday break)</p>	<p><u>June, 2014</u></p> <p>Monday, June 9 Personnel, Policy, Board of Education</p> <p>Monday, June 23 Finance, Board of Education</p>

NOTE: It is recommended that Buildings Committee meetings be scheduled as well.

GERMANTOWN SCHOOL DISTRICT

TO: Board Members

TOPIC: Overnight Travel Request

FROM: GHS Administrative Team

BOARD MEETING: April 8, 2013

DATE: March 26, 2013

AGENDA ITEM: X.A.

Three Germantown High School DECA students and advisor Peter Hammen have requested an overnight stay to compete at the National DECA Competition, April 23- April 28, 2013 in Anaheim, CA. The total cost of the trip including travel, lodging, and registration will be covered by the three male students participating and fundraising.

RECOMMENDATION: Approve the overnight travel request for three male students and advisor Peter Hammen to travel to Anaheim, California April 23 – 28, 2013 to compete at the national DECA Competition.

GERMANTOWN SCHOOL DISTRICT

TO: Board Members

TOPIC: Summer School 2013

FROM: Maria Kucharski

BOARD MEETING: April 8, 2013

DATE: April 2, 2013

AGENDA ITEM: X.C.

The elementary and intermediate Summer School Programs continue to include a strong focus on student academic and developmental progress. Teachers communicate with parents of children who are not experiencing success with their grade level content standards and benchmark assessments and encourage parents to send the children to summer school for more intensive work on the necessary skills and concepts. This provides additional opportunities for children to learn during the five-week program. Students are placed into small learning groups of students with similar instructional needs. The students also have opportunities to strengthen their skills using computer software and problem solving activities aligned with specific grade level and student performance expectations.

This year's PK-8 program would run for five weeks. We are anticipating the dates to be June 18 through July 18 for PK-8 students and would total 18 days of instruction. Also a component of the remedial summer school offerings are make-up courses for freshman and sophomore high school content areas. Students are required to successfully complete 36 hours of instruction to gain credit for a course that was failed during the school year. For the past two years we also utilized our Odyssey program for credit deficient students as well during the summer sessions and plan to do the same this year. Lastly, each year summer school course proposals are submitted by district staff. As a result, summer band, band camp and enrichment programming including peer mediation for intermediate students has typically been offered. In addition to the previous course offerings, new courses have been proposed for Summer 2013 including Individualized Reading Intervention for grades K-1, and Gearing Up for Second Grade for incoming second graders.

The table below indicates the Student Membership FTE acquired during the past four years from summer school offerings.

STUDENT FTE	Summer 2012	Summer 2011	Summer 2010	Summer 2009	Summer 2008	Summer 2007
PK-8	6.4	4.1	6.7	6.7	6.5	5.6
Health Careers Academy	.75	.76	.98	.98	N/A	N/A
Summer Band - Intermediate	2.1	2.1	2.1	2.1	1.3	1.7
Summer Band Camp/Freshman – High School	5.8	6.3	10.24	6.0	5.5	5.7
Peer Mediation	.31	.42	N/A	.37	.5	.16
HS Credit Make- Up/Odyssey	.05	1.2	.12	.27	1.2	.9
FTE Membership Total	15	15	20	16	15	14

RECOMMENDATION: Proceed with the 2013 Summer School Program as presented and the filling of staff positions as needed based upon student enrollment and staff certification

GERMANTOWN SCHOOL DISTRICT

TO: Board Members **TOPIC:** Capital Project Financing
Options

FROM: Ric Ericksen **BOARD MEETING:** April 8, 2013

DATE: April 2, 2013 **AGENDA ITEM:** X.D.

At the February 20, 2013 the Building Committee approved two projects by way of the following motions:

1. Roofing Project(s) not to exceed \$ 265,000
2. Asphaltting Project(s) not to exceed \$ 65,000

Additionally, the Building Committee requested that this item be taken to the Finance Committee for funding considerations due to limited funding available to the Building Committee.

At the March 25, 2013 the Finance Committee discussed funding options. No decision was made at the meeting; however the Chair requested that this topic be placed on the agenda at the next regular School Board meeting for further discussions.

The funding options presented/discussed at the Finance Committee were:

1. Pass a resolution to issue \$1.0 - \$3.0 million in debt under state statute 67.12(12). This would require a 30 day petition waiting period. The previous cluster of \$3.0 million notes were issued this way.
 - *This has a long-term budget impact for Capital Projects planning.*
2. Reposition current or next year budget(s) to finance the projects.
 - *This has a short-term budget impact for Capital Projects planning.*
3. Pass a resolution to proceed with a referendum to exceed revenue controls on either a recurring or non-recurring basis for the intention of Capital Projects Improvements.
 - *This has a long-term budget impact for Capital Projects planning.*
4. Apply "Unassigned" Fund Balance.
 - *This has a short-term budget impact for Capital Projects planning.*

Given the short time table to schedule these projects and get the best pricing, it would be my suggestion that the School Board approve using "Unassigned" Fund Balance and wait for the 2013/2014 budget to be solidified before considering other options. It is my feeling that the fund balance can easily absorb this capital investment without adversely effecting cash management.

Attached is a summary debt schedule (newly designed) that may be helpful in your review. It will be referred to periodically during ongoing budget discussions. Please refer to page three (3) of the Detail Budget which can be found in your three ring binder – General Fund Balance History Schedule.

RECOMMENDATION: Approve allocating current "Unassigned" Fund Balance to pay for the Capital Investment projects stated above.