

**GERMANTOWN SCHOOL DISTRICT
NOTICE OF BOARD OF EDUCATION MEETING
Rockfield Elementary School - Library
N132 W18473 Rockfield Road
Germantown, WI 53022**

**January 12, 2015
7:00 p.m.**

AGENDA

- I. Meeting Called to Order and Pledge of Allegiance
 - A. Official Meeting Notification
 - B. Roll Call

- II. Approval of Agenda

- III. Citizen Comments (15 Minutes):

Community Members are invited to share their questions, comments, or concerns with the School Board. When speaking, citizens should state their name for the record. The presentation time frame shall be determined by the Board President once an indication of the number of people wishing to speak is made. Wisconsin law authorizes the school board to receive information from members of the public. Where possible, the Board will answer factual questions immediately or may provide a written response if information is not available. If a response would involve discussion of Board Policy or decisions which might be of interest to citizens not present at the meeting, the Board may place the item on a future meeting agenda. Comments which may be injurious to school district personnel or other individuals will not be allowed.

- IV. Approval of Minutes
 - A. December 15, 2014 Board of Education

- V. Correspondence, Reports, and Information Items
 - A. Student Recognition
 - B. Student Representative Report
 - C. State Education Convention Resolutions and Registration
 - D. Enrollment Update
 - E. Summer School Update
 - F. Special Education Update

- VI. Standards Development Committee
 - A. Update on items discussed at December 17, 2014 and January 7, 2015 committee meetings.

- VII. Insurance Committee
 - A. Discussion and action to approve the AJG consulting agreement.
 - B. Update on remaining items discussed at January 6, 2015 committee meeting.

- VIII. Personnel Committee
 - A. Discussion and action regarding special education position.
 - B. Discussion and action regarding employee resignation.
 - C. Update on remaining items discussed at January 12, 2015 committee meeting.

- IX. New Business
 - A. Discussion and action to approve donations.
 - B. Discussion and action to approve Pom and Dance Team travel request.
 - C. Discussion and action to approve Pom and Dance Team travel request.
 - D. Discussion and action to approve Standardized Assessments Opt In/Out form.

- X. Closed Session: The Board will take action to enter into closed session pursuant to Sections 19.81(c), 19.85(1)(f), and 19.85(1)(g).
 - A. Approve December 15, 2014 closed session meeting minutes.
 - B. Discussion and update regarding long term care litigation.
 - C. The Board of Education will convene in closed session, pursuant to s. 19.85(1)(c), (f), and/or (g) of the Wisconsin Statutes, as appropriate, to be updated on the status of an employment investigation and related personal information concerning a District employee. The Board may also discuss related legal proceedings with legal counsel, if necessary and appropriate.
 - D. Discussion regarding employee resignation.

- XI. Open Session
 - A. Discussion and action to accept employee resignation.

- XII. Adjourn

**GERMANTOWN SCHOOL DISTRICT
GERMANTOWN, WISCONSIN 53022
MINUTES OF THE BOARD OF EDUCATION
December 15, 2014**

1. The meeting of the Board of Education was called to order by Board Vice-President Sarah Larson in the District Office Board Room at 7:15 p.m. District Administrator Jeff Holmes read the official meeting notification. Roll call: Medved – yes, Loth – yes, Warnimont – yes, Barney – yes, Spies – yes, Larson – yes. Board President Soderberg was absent (excused).
2. Motion by Spies, second by Barney to approve the agenda. Motion carried.
3. District residents Kristin Myatt and Dave Christiansen addressed the Board regarding special education and autism concerns, requesting a full-time autism director in the district.
4. Motion by Warnimont, second by Medved to approve the November 24, 2014 Board of Education meeting minutes. Motion carried.
5. Student Representative Emma Brandenburg reported on student events taking place in the schools.
6. Superintendent Holmes informed the Board that the high school has submitted one additional student who is eligible and has indicated they would like to graduate at semester in January 2015.
7. Jeff Holmes requested Board members inform the superintendent's office if they would like to be registered for the State Education Convention in January.
8. Jeff Holmes provided a Youth Futures update to the Board.
9. Director of Human Resources Cynthia Coley informed the Board that high school principal's secretary Karen Boyce is retiring after 37 years in the district and provided updated enrollment and Wellness Committee updates.
10. Director of Teaching and Learning Brenda O'Brien updated the Board regarding progress in investigating partnerships for offering dual credit options to high school students.
11. Building Committee Chair Bruce Warnimont updated the Board on discussion that took place at the November 13, 2014 committee meeting including Fund 41 use and the December 13, 2014 Board of Education buildings tour.
12. Recommendation from Building Committee to approve modifications to facilities related Board policies 7100, 7240, 7410, 7420, 7430, 7440, 7460, and 7510. Motion carried.
13. Recommendation from Policy Committee to approve all modifications, deletions, and first meeting readings for policies 5451.01, 5451.02, 6235, 0140, 1422, 1623, 2423, 2623, 2700.01, 3120, and 3120.09 making sure compliance officer verbiage is corrected in all. Motion carried.
14. Recommendation from Finance Committee to approve the purchase request of site survey services from low bidder Metropolitan Survey Service, Inc. for \$19,300. Motion carried.

15. Recommendation from Finance Committee to approve the purchase request of garbage can liners from low bidder San-A-Care at \$18,461. Motion carried.
16. Recommendation from Finance Committee to approve the middle school and high school Student Activity Fund and accounts for the 2014-2015 school year with the Director of Business defining all acronyms used in the list. Motion carried.
17. Director of Business Ric Ericksen updated the Board on remaining items discussed in Finance Committee including repayment of state imposed revenue controls, new financial reports, and the annexation of land from the Town of Jackson into the Village of Jackson.
18. Board member Warnimont left the meeting at this time (8:14 p.m.) prior to New Business items discussion and action.
19. Motion by Barney, second by Spies to approve the donation of \$300 from the Greater Milwaukee Association from their Kettle Moraine Council Golf Outing to be distributed equally among all four elementary schools for students in need. Motion carried (Warnimont not present for vote).
20. Motion by Spies, second by Medved to approve the overnight travel request for approximately 80 high school choir students and ten advisors to travel to Camp Whitcomb Mason in Hartland, WI February 6-8, 2015. Motion carried (Warnimont not present for vote).
21. Motion by Loth, second by Spies to approve the 2014-2015 Destination Manager contracts. Motion carried (Warnimont not present for vote).
22. Board member Warnimont returned to the meeting at this time (8:19 p.m.).
23. Motion by Warnimont, second by Spies to approve the Measures of Academic Progress (MAP) renewal in an amount not to exceed \$13,750. Motion carried.
24. Motion by Spies, second by Warnimont to approve the new administrator contract language as written in Attachment A. Motion carried.
25. Motion by Spies, second by Barney to enter into closed session pursuant to Sections 19.85(1)(c), 19.85(1)(f), 19.85(1)(g). Roll call vote: Medved –yes, Loth – yes, Warnimont – yes, Barney – yes, Spies –yes, and Larson – yes. Motion carried.
26. The Board entered into closed session at 8:40 p.m. and did not return to open session, adjourning at 9:14 p.m.

Jayne Borst
Recording Secretary

Lester Spies
School Board Clerk

GERMANTOWN SCHOOL DISTRICT

TO: Board Members

TOPIC: Summer School 2015

FROM: Brenda O'Brien

BOARD MEETING: January 12, 2015

DATE: January 2, 2015

AGENDA ITEM: V.E.

Fee Structure

According to the 2015 Summer School Guidelines from the Department of Public Instruction (DPI):

Districts may only charge a minimal material fee if the district is claiming membership for state aid or revenue limit purposes for the course. If the district claims state aid under s. 121.14, Wis. Stats., there shall be no cost to the resident student beyond individual use supplies (towels, gym clothes, notebooks, pencils), textbooks, or similar items (workbooks). Items for which fees are charged must be legally permitted and actually purchased for summer school use. Examples of items for which fees cannot be charged are: internet access, software, tuition/instruction, equipment/apparatus, vehicles, gas, insurance, transportation, shuttling, food or lodging for off-campus classes, building costs, and entry fees. Summer school fees cannot be used to subsidize other classes or students. For example, charging a single fee, such as \$20, to all summer school students is not allowed unless it can be documented that each student received or consumed supplies at least equal to the fee. Most often fees will vary, and depend on what supplies and materials each class uses.

Based on the above DPI regulations, I am recommending the following fee structures for Summer School:

	2014	2015
Transition to 1st Grade	\$15	\$15 (math workbooks)
Jumping into Kindergarten	\$5	\$5 (supplies box)
Games Leader Training	\$0	\$0
Math Boosters	\$15	\$15 (math workbooks)
Literacy Boosters	\$0	\$0
High School Credit Recovery	\$0	\$0
Kennedy Middle School Band	\$0	\$0
GHS Band	\$0	\$0
Engineering Adventures		\$0
Healthcare Career Academy	\$0	\$0
Manufacturing Academy		\$0
Physical Education (for credit)		\$0
Health (for credit)		\$0

Structure of Summer School

Unless otherwise indicated, all K - 8 Summer School courses will be 70 minutes in length, with three sessions offered each day. High school credit recovery courses will be two hours in length, two sessions offered each day. High school “for credit” courses will be four hours in length each day.

The schedule for K-8 Summer School will be as follows:

Session 1: 8:00 – 9:10

Session 2: 9:15 – 10:25

Session 3: 10:30 – 11:40

Summer School Proposed Classes New For 2015

Engineering Adventures Grade 3: Engage with hands-on engineering design challenges based on real world experiences! In this class, you will be removing an invasive species by engineering safe traps to catch cane toads. Then, you will reengineer bubble wands as you and your peers explore the different materials to create a stage show about bubbles. Come! Be an engineer!

- Hop to It: Removal of an Invasive Species (Engineering Adventures through EIE) - \$375
- Bubble Bonanza: Engineering Bubble Wands (Engineering Adventures EIE) - \$400

Engineering Adventures Grade 4: Engage with hands-on engineering design challenges based on real world experiences! In this class, you will learn how to better support and protect buildings during earthquakes. You will also learn how to design “drop packages” that will protect what’s inside and are easy to find after they are dropped from airplanes. Come! Be an engineer!

- Shake Things Up: Engineering Earthquake Resistant Buildings (Engineering Adventures EIE) - \$400
- To the Rescue: Engineering Aid Drop Packages (Engineering Adventures through EIE) - \$325

Engineering Adventures Grade 5: Engage with hands-on engineering design challenges based on real world experiences! In this class, you will use recycled items to engineer toy cars and compete in a Recycled Racer Rally. Then, you will design rockets to explore planets and moons in our solar system. Come! Be an engineer!

- Go Green: Engineering Recycled Racers (Engineering Adventures through EIE) - \$425
- Liftoff: Rockets and Rovers (Engineering Adventures through EIE) - \$400

Salaries

Games Leader Training	15 hours x \$30 per hour x 2 teachers = \$900
Transition to 1st Grade	90 hours x \$30 per hour = \$2700
Jumping into Kindergarten	90 hours x \$30 per hour x 2 teachers = \$5400
*Math Boosters	90 hours x \$30 per hour x 6 teachers = \$16200
*Literacy Boosters	90 hours x \$30 per hour x 6 teachers = \$16200
Engineering Adventures	90 hours x \$30 per hour x 3 teachers = \$8100
High School Credit Recovery	90 hours x \$30 per hour = \$2700
KMS Band	106 hours x \$30 per hour = \$3180
	104 hours x \$30 per hour = \$3120
GHS Band	124 hours x \$30 per hour = \$3720
	81 hours x \$30 per hour = \$2430
Healthcare Career Academy	\$1500
Manufacturing Academy	\$1800
Physical Education (for credit)	90 hours x \$30 per hour = \$2700
Health (for credit)	90 hours x \$30 per hour = \$2700
	*Note: In 2014, we ran four sections of Literacy Boosters and Math Boosters.
Principal	Yet to Be Determined
	Contract Total = \$70850 + 20% benefits = \$88020

Purchase of Additional Materials:

For the supportive math class, I am recommending the purchase of student workbooks to support the *First Place Math* materials purchased last year; these are consumable workbooks the students will take home with them at the end of the course. *First Place Math* is a great resource to help students reinforce their understanding of computational fluency (understanding of basic facts).

Workbooks are approximately \$5.00 per student - purchased through Amazon

Approximately 130 students

Shipping = \$65

Workbook Total = \$715

In addition to *First Place Math*, I am recommending the purchase of student workbooks for *Stepping Stones* to reinforce problem-solving and application of mathematical concepts. This additional resource, used in conjunction with *First Place Math*, will provide teachers and students with resources to support the areas of mathematical fluency and problem-solving.

Workbooks are \$10.95 per student Grades K-5 and \$9.95 per student in grades 6-8

Approximately 100 students Grades K-5 = \$1095

Approximately 20 students Grades 6-8 = \$199

Shipping = \$130

Math Materials Total = \$1430

For the Engineering Adventures class, I am recommending the purchase of Engineering is Elementary kits (EIE):

Grade 3:

- Hop to It: Removal of an Invasive Species (Engineering Adventures through EIE) - \$375
- Bubble Bonanza: Engineering Bubble Wands (Engineering Adventures EIE) - \$400

Grade 4:

- Shake Things Up: Engineering Earthquake Resistant Buildings (Engineering Adventures EIE) - \$400
- To the Rescue: Engineering Aid Drop Packages (Engineering Adventures through EIE) - \$325

Grade 5:

- Go Green: Engineering Recycled Racers (Engineering Adventures through EIE) - \$425
- Liftoff: Rockets and Rovers (Engineering Adventures through EIE) - \$400

Shipping = \$260

Science Materials Total = \$2860

Grand Total for Summer School: \$89310

2014 Update: The district will receive \$70379.67 in state aid as a result of the 2014 Summer School Program. The expenses for the 2014 Summer School program were \$61,808.39 and the fees collected were \$1760. This included the cost of Extended School Year (Special Education services); however, that cost has not been figured into the grand total for Summer School 2015.

RECOMMENDATION: For information only. A formal action for salaries, fee structure, structure of Summer School and presented proposed courses will be taken at the January 26 Board meeting. Approval for any additional proposed courses will happen at the February 9 meeting.

Director of Pupil Services Initiatives/Projects 2014-2015

Monitoring Report

- Pre-School Options/EC
 - September 2014
 - 4 students in options
 - Current
 - 10 students in options
 - Future
 - 50% of students enrolled in options
- Reading Interventions Committee
 - September 2014
 - Observations in classrooms at all schools were done with regard to reading instruction and reading programs for students with disabilities
 - Wilson Reading Program implemented at MacArthur in the 5th through the Focus Grant.
 - All schools using different programs, piece meal, and little to no training to provide or implement those programs.
 - Department of Public Instruction changed audit criteria for compliance as it relates to student with disabilities. Beginning with our next audit 50% IEP compliance and 50% reading achievement growth for students with disabilities. Data will be pulled from last year however for the first audit.
 - Current
 - Committee was formed with representation from all levels and schools. Also, district Reading specialists are on the committee.
 - Committee is reviewing researched based programs that are equally or more intense interventions that the LLI program used in regular education.
 - Wilson Reading Program implementation continuing through elementary schools.

Hi Sally!

The 2nd grade student I am working with is making great gains. Since I started Wilson in late September his running records have improved:

September Independent Level - C (fluency: 61 words/minute)

November Independent Level - E (fluency: 50 words/minute)

September Instructional Level - E (fluency: 30 words/minute)

November Instructional Level - F/G (fluency: 60 words/minute)

This independent level has grown from a C to an E! This is wonderful growth in a short amount of time for a student with a learning disability!

When I began working with this 2nd grade student he was unable to identify all the letters of the alphabet by name or by sound. Now he is able to this with almost 100% accuracy. In addition, he has learned solid methods to sound out unknown words and uses them often outside of my

classroom. He has become excited about reading! His classroom teacher, his mom, and other professionals in the building often comment that he is making great strides.

Hopefully this helps! Let me know if you want other information that I did not include.

Julie

- Wilson Reading program training/professional development for all K-6 special education teachers
 - Future
 - Committee will provide several recommendations of research based reading programs to be used with students with disabilities
 -
- Secondary Reading Intervention Class
 - September 2014
 - Does not exist
 - Data from state report card shows this is a need
 - AMO- Students with Disabilities are 1 of 2 subgroups that did not meet target for Reading proficiency (target is 31.8% Germantown 2013-2014 was 18.3%)
 - Current
 - Reading Committee is reviewing research based programs for secondary students
 - Future
 - Reading course will be offered for students in approximately the lowest 20% of student with disabilities as it pertains to reading growth and achievement. This may not be limited to students with disabilities.
- Transition
 - September 2014
 - Transition IEP meeting being held by county line for 5th graders including 6th grade teams
 - Current
 - Elementary principals have been directed to implement transition IEP meetings as well as collaborate with each other to set a time for the teams to meet on student needs toward the end of the school year.
 - High school already has date set in Feb. and May for 8th and 9th grade teams to meet and prepare for incoming 9th grade needs.
 - Future
 - Transition Coordinator/Program Support position added to aid in the transition, but also implement a transition plan for our high school students with special needs.
 - 18-21 year old program in collaboration with area school districts.
 - All 5th and 8th grade IEPs will have representation from 6th and 9th grade.
- High School-LRE Co-Teaching Model

- September 2014
 - A rudimentary co-teaching model is in place for a small portion of staff and courses at HS.
 - Looks more like a behavior aid in the classroom and very little accommodations or modifications being planned for.
 - Primarily a pull out or study hall model
- Current
 - Collaborating with high school staff to develop model and to provide professional development for all regular and special education teachers as well as para-professionals on co-teaching, models and lesson planning.
- Future
 - High school team working with me to create a comprehensive implementation plan for co-teaching to begin next Fall.
- Parent Liaison-Parent Advisory Group/ Increase Indicator 8 (Parent engagement) results
 - September 2014
 - Group was established, in infancy
 - Indicator 8 results: Last given in 2011-2012
 - 9 areas of concern out of 25
 - Current
 - Collaborating with the CESA#1 Parent Engagement Coordinator and parent Liaison from 2013 to increase membership and set clear mission.
 - Two additional parent members have joined the group.
 - Meeting held December 17th and a schedule of meetings set for the remainder of school year.
 - Future
 - A group of parents and school stakeholders will work to improve parent communication and parent education on navigating school for their students with their disability. Will be measured on Indicator 8 survey.
- FBA/BIP
 - September 2014
 - No forms existed in Oasys to meet 34 CFR 300.530 (f)(1)(ii), 34 CFR 300.530 (d)(1)(ii) and 34 CFR 300.530(f)
 - Current
 - Appropriate forms and professional development have been provided to all special education staff.
 - Future
 - Continued professional development
- Semester Verification of Homeless Mileage
 - September 2014
 - Only verified annually
 - Current

- School Social Workers are implementing a verification per semester
 - Homeless Mileage reimbursement contract has been revised to account for the verification
 - Future
 - Continued analysis of verification and need for additional verification
- Cross-Training in DPS
 - September 2014
 - Compartmentalized Job Roles
 - Current
 - Minor Report responsibilities, such as state transition plan have been trained
 - Staff creating a plan to cross train
 - Future
 - Analyze and certified and support staff needs in department of pupil services
- Process Changes/Efficiency
- Professional Development/Staff Capacity
- Best Buddies Implementation
 - September-
 - No program existed, information had been sought to establish a chapter
 - Current
 - We have 2-3 student leaders (planning on next year positions of President-Likely J. M- pending on whether he can attend summer leadership conference, Vice President-E.L and Buddy Director Possibly-M.I. Positions are still being discussed) so far that will begin by going to Project Inclusion held at the Italian Community Center on Saturday, January 31, from 9-2:30. We have 2-3 staff interested in attending and possibly one parent.
 - In addition, we were just put in the Best Buddies System to participate in the Best Buddies Friendship walk for the North Shore. It will be held on May 17th at Concordia and will be our main fund raiser to raise our \$5000. Multiple teams can be created, so the hope is to promote grade level teams. One of our student leaders suggested each grade level having teams so the grades can compete against each other. We would also like to reach out to the other Germantown schools and see if they would like to have a team. So far, Liz Mueller is considering the friendship walk for the walk student council generally does. More information on that walk here:
<http://www.kintera.org/faf/home/default.asp?ievent=1127913> Our diversified Health Class is also fund raising to raise money to bring the program here to Germantown. They are in the process of planning a bowling fund raiser this semester.

- Rachel Konetzke, the Deputy Director of Programs from Best Buddies Wisconsin is planning on meeting with advisors as well as our student leaders to look at next steps. At that meeting, we are planning on planning the walk and planning a recruitment meeting. We also want to formally decide the Pres, Vice Pres and Buddy director roles.
- Future
 - Best Buddies is on track to officially start next year

GERMANTOWN SCHOOL DISTRICT

TO: Board Members
FROM: Ric Ericksen
Cynthia Coley
DATE: January 7, 2015
TOPIC: 2015 Gallagher Contract Renewal
BOARD MEETING: January 12, 2015
AGENDA ITEM: VII.A.

The Insurance Committee brings forth with a positive recommendation to renew the existing agreement with Gallagher Benefit Services, Inc. for the 2015 year with a change to the Term and Termination provision that provides for a 60 day Convenience Termination (*current is 30*).

The 60 termination benefits the District by requiring the vendor to provide district officials additional ample time to seek a replacement consulting firm should the vendor cancel the agreement.

Please refer to the Insurance Committee packet emailed to the Board of Education on January 2, 2015 for a copy of the Gallagher Consulting Agreement. The annual fee is \$35,000 and is the same as 2014. The scope of services can be found in the agreement.

Anticipated strategic topics of review for 2015 can also be found in the packet. These are shown on Gallagher letterhead dated January 6, 2015. Representatives from Gallagher reviewed these topics with the Committee. These are attached for your convenience.

RECOMMENDATION: Approve the 2015 Gallagher Consulting Agreement with the 60 day Convenience Termination change.



**Germantown School District
AJ Gallagher
January 6, 2015**

Agenda

1) Review medical claims data report

- Incurred Claims versus Paid Claims
- Run out Claims
- Assessment of data
- Seasonal fluctuations

2) Recommendations for 2015

- Re-run the HCR Modeler for update of 2018 excise projection
- Re-run the HCR Modeler to confirm minimum essential coverage and affordability requirements are met
- Confirm completion of the Section 6055 and 5056 Reporting Requirements are submitted to the IRS by Humana to avoid penalties
- Confirm the process of tracking hours for purposes of the 30 hour requirement
- Keep wellness top of mind. Monitor and evaluate the Humana Vitality program
- Address OPEB liability and various options (HSA)
- Workforce Evaluation for snapshot of Districts demographics

3) Consulting Services Agreement

- Refer to the next page for an Executive Summary of the categories of services

AJ Gallagher Consulting Services for Germantown School District

Benefit Plan Financials:

- Renewal Analysis
- Periodic Plan Financial Reports
- Annual Financial Reports
- Legislative and Compliance Updates
- Carrier marketing and Negotiations

Strategic Planning

- Multiyear planning with key stakeholder input

Day to Day Administrative Assistance:

- Employee Education Programs
- Communication Materials
- Benefit Administration Assessment
- Market Benchmarking Surveys
- Benefit Plan Design or Redesign
- Vendor Management

Consulting Fees:

- 2015 consulting fees remain flat at \$2,917/mo for the following benefit coverages: medical, dental, vision, life, LTD, voluntary STD and voluntary life

GERMANTOWN SCHOOL DISTRICT

TO: Board Members **TOPIC:** Special Education Teacher Addition
FROM: Cynthia Coley **MEETING DATE:** January 12, 2015
Sally Kellman
DATE: January 8, 2015 **AGENDA ITEM:** VIII.A.

The district and school administration is making the personnel committee members aware of a posting on WECAN for an additional elementary special education teacher. The posting is made in an attempt to determine the likelihood of qualified candidates at mid-year for the potential of a district need to increase elementary special education teaching staff by 1 FTE.

The addition of a special education teacher (1 FTE) at Rockfield School is being considered due to increased enrollment and the likelihood of increased student need. Currently, there are thirty-five (35) students of varying disabilities being serviced by three cross-categorical teachers. In our district, the teacher-to-child ratio for the elementary special education program is often 10-12 students per teacher, depending upon the needs of the students. While IEP goals, and resulting services, vary from child to child, this potential request for additional staff would be a result of not only increased enrollment, but also in response to the level and amount of services needed for the pending referrals (four at this time); which by the nature of the referrals have been determined to be significantly higher for several of the children, hence requiring the potential for additional hours of service per week.

Before proceeding to officially recommend an additional elementary special education teacher for Rockfield Elementary, the need will be verified through school administrator observations, IEP goals review of all students in the program, and a service audit by the Director of Pupil Services.

As with the other special education teachers in the district, the staffing expense would be an expense to the general fund.

RECOMMENDATION: Information at this time, with the potential of action.

GERMANTOWN SCHOOL DISTRICT

TO: Board Members

TOPIC: Resignation

FROM: Cynthia Coley

BOARD MEETING: January 12, 2015

DATE: January 7, 2015

AGENDA ITEM: VIII.B.

Elizabeth Klancnik, recently submitted her letter of resignation. Elizabeth's spouse has recently been notified of a relocation to the Wausau area. Lisa joined the Germantown School District this fall as the district's school nurse. She is willing to help in the transition as we search for a replacement.

RECOMMENDATION: Accept the resignation of Elizabeth Klancnik and post the vacancy to fill the district school nurse position as soon as practicable.

GERMANTOWN SCHOOL DISTRICT

TO: Board Members

TOPIC: Donations

FROM: Jeff Holmes

BOARD MEETING: January 12, 2015

DATE: January 5, 2015

AGENDA ITEM: IX.A.

Please act on the donation request described below. The Board of Education should consider acceptance of the donation in accordance with Board Policy 7230 – Gifts, Grants, and Bequests.

1. Accept the donation of \$500 from Ayer Contractors Incorporated to the Germantown Hig School Boys Cross Country program.

RECOMMENDATION: Thank the donor for their generosity and approve the donation as listed.

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education **TOPIC:** Travel Request Pom & Dance
FROM: Joel Farren **BOARD MEETING:** January 12, 2015
DATE: January 5, 2015 **AGENDA ITEM:** IX.B.

The Germantown High School Pom and Dance Team members and advisors Chelsea Hammett, Heather Zvitkovits, and Lauren Benewitz have submitted an overnight travel request to attend the State Dance Competition in LaCrosse, WI, February 6-7, 2015. All costs will be paid by students and club funds.

RECOMMENDATION: Approve the overnight travel request for approximately 22 Pom and Dance Team members and advisors to travel to LaCrosse, WI February 6-7, 2015 for the State Dance Competition with all costs paid by students and club funds.

GERMANTOWN HIGH SCHOOL

OVERNIGHT FIELD TRIP REQUEST FORM

Germantown Warchix Pom + Dance Team

Name of Person Completing this Form: Chelsea Hammett	Explanation of Field Trip: State Dance Competition WACPC
Date Submitted to Building Principal:	Location of Field Trip (Be Specific): LaCrosse, WI
Date Submitted to Superintendent's Office:	Number of Students on Field Trip: 22
Number of Advisors on Field Trip: 3	Date(s) of Field Trip: Feb. 6 - 7, 2015

BREAKDOWN OF FIELD TRIP COSTS FOR STUDENT AND FOR ADVISOR

	FOR STUDENTS		FOR ADVISORS	
	Board Funding Portion	Club Funding Portion	Board Funding Portion	Club Funding Portion
Registration	\$ -	\$ 20.00	\$ -	\$ -
Transportation	\$ -	\$ -	\$ -	\$ -
Lodging	\$ -	\$ 25.00	\$ -	\$ 30.00
Meals	\$ -	\$ -	\$ -	\$ -
Other (please list)	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
Total Cost	\$ -	\$ 45.00	\$ -	\$ 30.00
Total Students or Advisors from Above	-	22	-	3
Cost Per Student or Advisor	#DIV/0!	\$990.00	#DIV/0!	\$90.00
Grand Total Cost	\$1080.00			

- * Students will pay for all fees.
- * Transportation by parents.
- * Advisors will be paid for by team account.

GERMANTOWN SCHOOL DISTRICT

TO: Board of Education **TOPIC:** Travel Request Pom & Dance
FROM: Joel Farren **BOARD MEETING:** January 12, 2015
DATE: January 5, 2015 **AGENDA ITEM:** IX.C.

The Germantown High School Pom and Dance Team members and advisors Chelsea Hammett, Heather Zvitkovits, and Lauren Benewitz have submitted an overnight travel request to perform at the Badgerette All Star Talent Tour in Orlando, FL, February 12-17, 2015 (if they qualify). All costs will be paid by students and club funds.

RECOMMENDATION: Approve the overnight travel request for approximately 22 Pom and Dance Team members and advisors to travel to Orlando, FL, February 12-17, 2015 with all costs paid by students and club funds.

GERMANTOWN HIGH SCHOOL

OVERNIGHT FIELD TRIP REQUEST FORM

Germantown Warchix Pom + Dance Team

Name of Person Completing this Form:

Chelsea Hammett

Explanation of Field Trip:

Performance at Disney World for the Badgerette All Star Talent Tour

Date Submitted to Building Principal:

Date Submitted to Superintendent's Office:

Location of Field Trip (Be Specific):

Orlando, FL

Number of Students on Field Trip:

?

Date(s) of Field Trip:

Feb. 12-17, 2015

Number of Advisors on Field Trip:

?

BREAKDOWN OF FIELD TRIP COSTS FOR STUDENT AND FOR ADVISOR

	FOR STUDENTS		FOR ADVISORS	
	Board Funding Portion	Club Funding Portion	Board Funding Portion	Club Funding Portion
Registration	\$ -	\$ -	\$ -	\$ -
Transportation	\$ -	\$ 320.00	\$ -	\$ 320.00
Lodging	\$ -	\$ 900.00	\$ -	\$ 900.00
Meals	\$ -	\$ -	\$ -	\$ -
Other (please list)	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
Total Cost	\$ -	\$ 1220.00	\$ -	\$ 1220.00
Total Students or Advisors from Above	-	?	-	?
Cost Per Student or Advisor	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Grand Total Cost	\$? -			

**Students and advisors would determine if they will attend if the team qualifies. Girls would pay for their own trip, Advisors would pay for part of their trip and part would come from the team account.*